



Australian Government

Assessment Requirements for PSPGEN010 Contribute to workgroup activities

Release: 1

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Modification History

Release	Comments
1	These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages. • Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- communicating with diverse audiences for conflict resolution, coaching, negotiation and self-assessment purposes
- applying planning and time management principles
- reading and interpreting workplace instructions, reports and other organisational materials
- writing work plans, records, reports and information materials
- applying numeracy skills to manage time and undertake mathematical tasks embedded in information or instructions
- using necessary workplace technology

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- public sector legislation including work health and safety and environment, regulations, policies, procedures and guidelines relating to work in the public sector
- principles of emotional intelligence and its application to working in a group
- group dynamics
- options for roles and leadership styles in a workgroup
- range of learning and development strategies

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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