



Australian Government

PSPGEN005 Participate in workplace change

Release: 1

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Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPGOV205B Participate in workplace change. • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to participate in the change process within a workgroup. It includes suggesting options for change and contributing to the implementation of change.

This unit applies to those working in generalist or specialist roles across the public sector.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work in teams or autonomously, performing routine tasks in familiar contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

General

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.

1. Suggest options for change	1.1 Identify and suggest possible changes to aspects of operational work that could improve efficiency and effectiveness. 1.2 Consider and discuss advantages, disadvantages and consequences of proposed suggestions with the workgroup. 1.3 Accept and consider other workgroup members' input in suggesting options for change.
2. Contribute to the implementation of change	2.1 Implement specific changes in own routine operations and procedures as required. 2.2 Make changes in response to directions to achieve service standards and identified outcomes. 2.3 Access available resources and supports to assist in changing own work practices. 2.4 Discuss personal responses to change with the workgroup. 2.5 Consider effect of own actions and reactions to change on others. 2.6 Identify and access support mechanisms to assist with the implementation of change as required.

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPGOV205B Participate in workplace change.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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