



Australian Government

PSPFRU011 Manage fraud control awareness

Release: 1

PSPFRU011 Manage fraud control awareness

Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPFRAU603B Manage fraud control awareness. • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to promote and disseminate the organisation's approach to fraud/corruption control internally and to external clients and the broader community. It includes disseminating the fraud/corruption control strategy, championing fraud/corruption control, and marketing fraud/corruption control both inside and outside the organisation.

This unit applies to those working in management roles involved in the promotion of fraud control awareness.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work autonomously supervising others, performing complex tasks in a range of familiar contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Fraud control

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Disseminate fraud/corruption control strategy	1.1 Raise the profile of fraud/corruption control to the highest level to indicate its key focus in the organisation. 1.2 Articulate standards for the organisation in a manner suited to the level and experience of staff. 1.3 Articulate ways in which the fraud/corruption control strategy contributes to the achievement of organisational corporate goals. 1.4 Articulate roles and responsibilities of key people in the organisation regarding implementation of fraud/corruption control measures. 1.5 Select dissemination methods to take account of various audiences, and present information in a way that meets particular audience needs.
2. Champion fraud/corruption control	2.1 Provide leadership and motivation in highlighting the role of fraud/corruption control processes as integral to effective management practices. 2.2 Ensure the methods underpinning the championing of the fraud/corruption control process comply with the organisation's culture and structure, and the nature of both internal and external clients. 2.3 Set a positive tone in the organisation regarding fraud/corruption control through engendering trust and confidence in the fraud/corruption control activities. 2.4 Establish guidelines for the establishment of formal and informal networks to nurture cooperative and ethical client relationships.
3. Market fraud/corruption control inside and outside the organisation	3.1 Identify and assess potential activities to promote the fraud/corruption control process and its importance to the overall objectives of the organisation in relation to the fraud/corruption control strategy in place. 3.2 Coordinate implementation with management and key stakeholders. 3.3 Encourage shared ownership of fraud/corruption processes through ongoing consultation and information sharing. 3.4 Organise promotion activities to raise stakeholders' awareness of both the ethical and financial aspects of fraud/corruption control and to facilitate endorsement of the concept and practice of fraud/corruption control. 3.5 Monitor trends in order to ensure currency in the organisation's

	activities.
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Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPFRAU603B Manage fraud control awareness.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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Assessment Requirements for PSPFRU011 Manage fraud control awareness

Modification History

Release	Comments
1	These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages. • Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- leading others
- synthesising and articulating broader policy issues
- using communication, negotiation and presentation styles to suit different audiences and purposes

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- agency corporate plan and strategic directions of the agency
- agency structure and core business activities
- agency fraud/corruption control policy
- external expectations placed on the agency by external stakeholders
- the incorporation of constraints imposed by the culture of the organisation and operational factors into fraud/corruption control issues and practices
- organisational change practices
- public sector legislation, policies and procedures including anti-discrimination and diversity legislation, work health and safety, and environment in the context of fraud/corruption control

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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