



Australian Government

PSPFRU001 Monitor data for indicators of fraud

Release: 1

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Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPFRAU401B Monitor data for indicators of fraud. • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to collect data from a wide variety of sources and its input into appropriate data management systems for interrogation in order to identify indicators of fraud and corruption.

This unit applies to those working in a dedicated investigatory role, or one in which workplace activities require ethical actions, complying with legislation and/or exercising regulatory powers.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently, performing complex tasks in a range of contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Fraud control

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe	Performance criteria describe the performance needed to demonstrate

the essential outcomes	achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Collate data	1.1 Identify relevant data sources and collect compatible, useful, relevant, reliable, valid data. 1.2 Organise data in prescribed form in accordance with identified needs and uses. 1.3 Check data for accuracy, suitability and compliance with legal and privacy responsibilities and security. 1.4 Determine need to liaise with specialists. 1.5 Monitor ways to improve fraud and corruption control data content, interfaces and usefulness, and make recommendations to supervisors and other stakeholders.
2. Interrogate data	2.1 Perform quantitative and/or qualitative analyses to obtain required outcomes. 2.2 Select analysis and description tools and techniques to suit the nature of the information and the required outcome. 2.3 Determine priority of data for interrogation in consultation with others as necessary, and organise work accordingly. 2.4 Analyse material in ways that reflect an understanding of the nature of the program or the data source activity, the information structure in the system and likely indications of fraud and corruption. 2.5 Make preliminary recommendations in required detail, format and timeframe.
3. Monitor for indicators of fraud and corruption	3.1 Identify possible or actual fraud and corruption, alert staff and initiate action systems. 3.2 Refer information to appropriate personnel where indicators arise for which there are no precedents. 3.3 Report trends indicating activities outside control limits for further analysis and investigation. 3.4 Ensure internal consistency and compliance with established structure, rules and authorities for accessing information. 3.5 Report variations from standards and guidelines.

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPFRAU401B Monitor data for indicators of fraud.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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Assessment Requirements for PSPFRU001 Monitor data for indicators of fraud

Modification History

Release	Comments
1	These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages. • Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- interrogating data to detect patterns indicating fraud and corruption
- applying effective management of data, abiding by all agency guidelines, formats and systems
- using data matching to identify factors required for an investigation
- collating and organising data to assist in an investigation
- using communication styles to suit different audiences and purposes
- collecting compatible, useful, relevant, reliable, valid data

Knowledge Evidence

Look for evidence that confirms knowledge and understanding of:

- public sector legislation including work health and safety and environment and procedures relating to public interest disclosures, protected disclosures or whistleblowing
- privacy, confidentiality or other specific legislation and guidelines relating to fraud and corruption control
- freedom of information legislation
- guidelines issued by standards-setting organisations
- the organisation's programs and client base
- legislation and corresponding links with the organisation's programs

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

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