



Australian Government

PSPETH005 Lead and influence ethical practice in the public sector

Release: 1

PSPETH005 Lead and influence ethical practice in the public sector

Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPETHC701A Lead and influence ethical practice in the public sector. • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to provide ethical leadership and take responsibility for influencing ethical practice in the public sector. It includes embodying and modelling public service values and embedding ethical practice into the organisational culture.

This unit applies to those working in public sector roles but may be applied to anyone working in a similar organisational context.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work autonomously, with management responsibilities. They would perform sophisticated tasks in a broad range of contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Ethics

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Model public service values	1.1 Develop and maintain a high level of expertise in ethics and standards. 1.2 Interpret complex ethical matters and provide advice to resolve them. 1.3 Encourage the reporting of suspected unethical conduct, and address as needed.
2. Embed ethical practice	2.1 Identify strengths, weaknesses and threats to ethical conduct in the organisation through analysis of state, national and international trends, and develop strategies to act on them. 2.2 Analyse management and accountability structures against public sector standards, and implement continuous improvement strategies. 2.3 Take opportunities to influence the development or review of policy and processes to include and address ethical considerations. 2.4 Develop and promote frameworks for ethical decision-making and policy setting. 2.5 Design policies and procedures to allow individuals to report and to address breaches of ethical conduct.
3. Promote ethical leadership and decision making	3.1 Foster dialogue on organisational values and ethics with and between staff. 3.2 Provide leadership to empower individuals and the organisation to address ethical issues. 3.3 Identify organisational patterns, trends and issues that require ethical consideration by managers and staff and refer for action.

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPETHC701A Lead and influence ethical practice in the public sector.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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Assessment Requirements for PSPETH005 Lead and influence ethical practice in the public sector

Modification History

Release	Comments
1	These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages. • Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- developing frameworks for ethical decision-making
- analysing policies/organisational procedures for consistency with public sector standards
- using a variety of language structures to explain complex ideas to different audiences
- interpreting and explaining complex, formal documents and influencing others to apply them in the workplace
- fostering dialogue on organisational values and ethics with and between staff
- undertaking strategic analysis leading to risk identification, mitigation and planning related to unethical practice
- accessing legislation and codes of ethics

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- state, national and international trends in the development of ethical organisations
- frameworks for ethical decision-making/problem-solving and policy setting
- public sector ethics, values and standards
- the role of organisational codes of ethics/conduct
- legislation related to privacy, freedom of information, human rights, whistleblower protection
- procedural fairness

- procedures or protocols for dealing with unethical conduct
- equal employment opportunity, equity and diversity principles
- work health and safety (WHS)

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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