



**Australian Government**

# **PSPBDR015 Manage operations**

**Release: 1**

## PSPBDR015 Manage operations

### Modification History

| Release | Comments                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | <p>This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to PSPBORD601A Manage operations.</p> <ul style="list-style-type: none"><li>• Unit code updated</li><li>• Content and formatting updated to comply with the new standards</li><li>• All PC transitioned from passive to active voice</li></ul> |

### Application

This unit describes the skills required to lead, manage and command operations within a compliance or law enforcement operational environment. It includes identifying the need for an operation, preparing and planning for the operation chief's role in the operation, communicating the concept of the operation to operation commanders, conducting operations and contributing to post-operation processes.

This unit applies to those working within operational forces in a compliance or law enforcement environment.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work autonomously supervising others, performing complex tasks in a range of contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

### Competency Field

Border protection

### Elements and Performance Criteria

| ELEMENTS              | PERFORMANCE CRITERIA                                                |
|-----------------------|---------------------------------------------------------------------|
| Elements describe the | Performance criteria describe the performance needed to demonstrate |

|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| essential outcomes                                                         | achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.                                                                                                                                                                                                                                                                                             |
| <b>1. Identify the need for an operation</b>                               | 1.1 Identify the nature of the problem.<br>1.2 Gather all known and relevant information.<br>1.3 Analyse risks against regional risk treatment plans and work area plans.<br>1.4 Prioritise the risk.<br>1.5 Make a broad commitment to the allocation of resources.                                                                                                                                                            |
| <b>2. Prepare and plan for the operation chief's role in the operation</b> | 2.1 Identify and clarify tasks relevant to the operation with stakeholders.<br>2.2 Issue warning order to operation commander/s.<br>2.3 Gather all relevant information, including that gained from a planned reconnaissance, when required.<br>2.4 Plan the operation using operational command principles and the appreciation process.<br>2.5 Agree to concept and, where appropriate, obtain endorsement from stakeholders. |
| <b>3. Communicate the concept of operation to operation commander/s</b>    | 3.1 Produce written concept in the operational command format.<br>3.2 Provide advice and guidance to the operation commander/s.                                                                                                                                                                                                                                                                                                 |
| <b>4. Conduct operations</b>                                               | 4.1 Provide resources for the area of operations according to the concept.<br>4.2 Maintain command and control for the duration of the operation.<br>4.3 Monitor situation and resources to ensure attainment of the mission.<br>4.4 Respond to situational and resource changes by redeploying resources to achieve the operation's intent.                                                                                    |
| <b>5. Contribute to post-operation processes</b>                           | 5.1 Make contributions to the operational debrief.<br>5.2 Raise recommendations in the appropriate forum for discussion regarding implementation.<br>5.3 Distribute recommendations to appropriate areas in the regions and central office.                                                                                                                                                                                     |

## Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

## Unit Mapping Information

This unit supersedes and is equivalent to PSPBORD601A Manage operations.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

## Assessment Requirements for PSPBDR015 Manage operations

### Modification History

| Release | Comments                                                                                                                                                                                                                                                                                              |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | <p>These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages.</p> <ul style="list-style-type: none"><li>Assessment Requirements created drawing upon specified assessment information from superseded unit</li></ul> |

### Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- applying leadership and command in the context of commanding an operation
- determining a response to diverse circumstances
- justifying chosen response to any given situation against legislation, guidelines, policies and regulations
- conducting research in the context of leading operational forces
- communicating and liaising with diverse audiences
- applying negotiation and conflict resolution methods
- dealing with the media
- reading and interpreting legislation, regulations and guidelines
- undertaking analysis and decision making using sound judgment

### Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- enabling and allied legislation
- knowledge of the full range of regulatory powers enforceable by officers
- operational command policy, methodology and principles
- regulations, policy, procedures, guidelines, protocols and standing operating procedures
- treatment options relevant to the tasks undertaken
- workplace and industry environment
- workplace technology and equipment
- inter-agency agreements, memoranda of understanding and relationships

- work health and safety and environment policies and guidelines
- risk assessment techniques
- communication systems relevant to the workplace including communications network and radio protocols
- organisational and jurisdictional values/ethics and codes of conduct
- confidentiality, privacy and security issues
- reporting requirements

## Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>