



Australian Government

PSPBDR008 Review operational schedules

Release: 1

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Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPBORD403A Review operational schedules. • Unit code updated • Content and formatting updated to comply with the new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to review flight schedules against the strategic long-term flight plan and immediate timeframe requirements. It includes reviewing operational flight schedules, confirming operations, monitoring weekly flying program, planning information collection, briefing management, assisting tactical operations, and assessing crew and aircraft readiness for operation.

This unit applies to those working in roles responsible for reviewing operation schedules.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently in consultation with others as required, performing complex tasks in a range of contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Border protection

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe	Performance criteria describe the performance needed to demonstrate

the essential outcomes	achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Review operational flight schedules	1.1 Check flight programs and review schedules against relevant plans/programs. 1.2 Confirm operational priorities and capabilities and take into account diverse conditions. 1.3 Make variations to schedules in response to tasking priorities and capabilities. 1.4 Establish and maintain contact with clients. 1.5 Request regional specific input from clients as appropriate.
2. Confirm operations	2.1 Review relevant plans and/or programs. 2.2 Confirm flight routes as being consistent with known requirements and aircraft capabilities. 2.3 Take service delivery standards and agreed performance targets into account in planning. 2.4 Check aircraft and crew availability. 2.5 Consult clients as required regarding details of the flight plans and information requirements. 2.6 Address contingencies. 2.7 Formulate and publish the weekly flying program.
3. Monitor flying program	3.1 Check the flying program against the relevant plans. 3.2 Check the program to make sure there are no conflicts with other operational areas. 3.3 Re-program flights as required.
4. Plan information collection	4.1 Identify information requirements. 4.2 Select method of information collection. 4.3 Identify stakeholders. 4.4 Identify form of dissemination required.
5. Brief management	5.1 Inform management of workload. 5.2 Inform management of any relevant problems or concerns. 5.3 Identify and discuss trends in service demand, outcomes, equipment, and problems.
6. Assist tactical operations	6.1 Support tactical operations by an approved client tasking. 6.2 Address issues. 6.3 Manage contingencies. 6.4 Identify opportunities to improve outcomes. 6.5 Request passenger approvals. 6.6 Participate as a member of the flight team as appropriate.
7. Assess crew and aircraft	7.1 Obtain confirmation that aircraft and crews are available and

readiness for operation	crews are properly briefed. 7.2 Confirm the readiness of craft and equipment. 7.3 Take appropriate action if there is any concern about operational readiness.
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Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPBORD403A Review operational schedules.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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