



Australian Government

PSP50216 Diploma of Court Operations

Release: 1

PSP50216 Diploma of Court Operations

Modification History

Release	Comments
1	<p data-bbox="339 510 1342 577">This qualification was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <p data-bbox="339 651 1273 719">This qualification supersedes and is equivalent to PSP50312 Diploma of Government (Court Services).</p> <ul data-bbox="339 792 687 871" style="list-style-type: none"><li data-bbox="339 792 687 826">• PSP unit codes updated<li data-bbox="339 837 687 871">• Imported units updated

Qualification Description

This qualification allows for the attainment of competencies required by those who have supervisory responsibilities for a team that carry out the directions of the court, ensure a secure environment in which the court can function, and provide a service to the court, its clients and stakeholders. It is suitable for individuals who apply integrated technical and theoretical concepts in a broad range of contexts to undertake advanced skilled duties in a court environment.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Packaging Rules

11 units of competency are required for this qualification:

- 4 core units
- 7 elective units

Choose 1 elective from Group A Work health safety.

Choose a minimum of 4 electives from Group B General elective units.

Choose the remaining electives from the list below or from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

All elective units selected from outside this qualification must reflect the occupational learning outcomes of this AQF qualification level. Seek further advice on selecting imported units of competency in the PSP Implementation Guide.

Elective units selected must not duplicate content already covered by other units in this qualification.

Core units	
PSPETH003	Promote the values and ethos of public service
PSPGEN044	Develop client services
PSPGEN047	Promote diversity
PSPLEG003	Promote compliance with legislation in the public sector
Elective units	
Group A: Work health safety	
BSBWHS301	Maintain workplace safety

BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
Group B: General elective units	
PSPCRT018	Perform court duties
PSPCRT019	Manage jurors
PSPCRT020	Execute process
PSPCRT021	Carry out possessions and evictions
PSPCRT022	Undertake senior court listing activities
PSPCRT023	Perform quasi-judicial functions
PSPCRT024	Record complex court proceedings
PSPCRT025	Manage court practice and process
PSPGEN046	Undertake research and analysis
PSPGEN049	Undertake negotiations
PSPGEN050	Manage conflict
PSPGEN075	Build and maintain community relationships
CPPSEC4005A	Facilitate workplace briefing and debriefing processes
CSCSAS013	Manage conflict through negotiation
CSCSAS019	Determine response to security risks

Qualification Mapping Information

This qualification supersedes and is equivalent to PSP50312 Diploma of Government (Court Services).

Links

GSA website - <http://www.governmentskills.com.au>

PSP Implementation Guide -

<http://www.governmentskills.com.au/guides/public-sector/implementation-guide>

PSP Foundation Skills Guide -

<http://www.governmentskills.com.au/guides/public-sector/foundation-skills-guide>

PSP Knowledge Guide -

<http://governmentskills.com.au/guides/public-sector/knowledge-guide>