



Australian Government

Assessment Requirements for PPMWHS301 Contribute to work health and safety processes

Release: 1

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Modification History

Release	Comments
Release 1	This version released with PPM Pulp and Paper Manufacturing Training Package Version 3.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has planned and conducted a minimum of two pulp and paper manufacturing work tasks, on at least two separate occasions, including:

- followed relevant workplace health and safety legislation, standards, codes of practice
- identified and reported hazards to supervisor
- selected and implemented appropriate risk controls
- used the required personal protective equipment
- carried out workplace health and safety housekeeping tasks
- supported at least two work group members to work safely
- contributed to at least two workplace health and safety meetings or participative processes
- identified the required responses to at least two types of emergency situations that may occur in a pulp and paper manufacturing environment.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- sources of workplace health and safety information in the workplace, including:
 - hazard, incident and investigation reports
 - workplace inspection reports and checklists
 - incident investigation reports
 - minutes of meetings
 - Job Safety Analysis (JSA) and Risk Assessments (RA)
 - Safety Data Sheets (SDS) and registers
 - employee handbooks
 - manufacturer manuals and specifications

- information from workplace health and safety representatives
- reports from work health and safety committee
- information from external sources on hazards and risks relevant to the work group
- typical workplace safety signs found in a pulp and/or paper manufacturing environment and their meanings, including signs for:
 - personal protective equipment
 - emergency equipment
 - dangerous goods class signs
 - specific hazards, including sharps and radiation
- legal rights and responsibilities of the workplace parties as documented in workplace safety procedures and including:
 - roles and responsibilities of employees, supervisors and managers in the workplace
 - roles and responsibilities of workplace health and safety representatives, committees and employers
- procedures relevant to risk and the implications of specific hazards in the workplace, including:
 - substances
 - noise
 - manual handling
 - ergonomics
 - underfoot hazards
 - slips and trips
 - moving parts of machinery
 - mobile plant
 - fatigue
 - stress
 - bullying
 - occupational violence
- workplace specific information, including:
 - difference between hazard and risk in the pulping and/or paper manufacturing workplace
 - safety measures related to common workplace hazards
 - potential emergencies relevant to the workplace
 - designated personnel for raising workplace health and safety issues
 - workplace and work procedures, particularly those related to performance of own work, specific hazards and risk control, reporting of hazards, incidents and injuries, consultation, use of personal protective equipment and emergency response
 - potential emergency situations, alarms and signals, and required response.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a pulp and/or paper manufacturing facility or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - resources and equipment, including personal protective equipment, required for the work being undertaken
- specifications:
 - workplace procedures relating to workplace health and safety requirements and processes and for the work being undertaken
- relationships:
 - supervisor and team members.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=12998f8d-d0ac-40bc-a69e-72a600d4fd93>