



Australian Government

PPMWAR250 Store product

Release: 1

PPMWAR250 Store product

Modification History

Release	Comment
1	Replaces equivalent unit FPPWAR250A Store product, which was first released with FPP10 Pulp and Paper Manufacturing Industry Training Package Version 1.0. This is the first release of this unit in the new standards format.

Application

This unit of competency describes the outcomes required to prepare, check and store products, in a pulp or paper manufacturing facility.

The unit applies to production support operators who receive and store product.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Pulp and Paper Manufacturing

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.
1. Prepare to store product	1.1. Check work order, plant, systems and equipment in accordance with workplace health and safety (WHS) requirements, environmental sustainability and safe working requirements and practices, Standard Operating Procedures (SOP), and housekeeping requirements. 1.2. Receive, interpret and verify load or product documentation. 1.3. Identify load handling characteristics. 1.4. Select appropriate mechanical handling equipment.

ELEMENTS	PERFORMANCE CRITERIA
	1.5. Undertake a pre start check on mechanical handling equipment.
2. Store product	2.1. Lift, carry and set down load with mechanical handling equipment. 2.2. Store load at the specified location, in compliance with other storage requirements. 2.3. Identify product faults through observation and quality assessments of products. 2.4. Remove non conforming product. 2.5. Maintain situational awareness in storage area. 2.6. Complete housekeeping.
3. Document product	3.1. Complete inventory records. 3.2. Document storage product information and take appropriate actions. 3.3. Communicate relevant information to appropriate personnel.

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Numeracy skills to:	interpret instruments, gauges and data recording equipment.
Writing skills to:	record and report product information accurately and legibly using correct technical vocabulary.
Oral communication skills to:	select and use appropriate spoken communication strategies with work teams and other personnel on site, during storage operations.
Reading skills to:	read and interpret documentation, procedures and reports.
Problem solving skills to:	maintain situational awareness in the work area.
Technology skills to:	- access, navigate and enter computer based information for storing of product including inventory systems, non conforming product and customer orders - use electronic and other control systems to make appropriate adjustments, that control storage of product - operate materials handling and high risk load shifting equipment.

Range of Conditions

Not Applicable

Unit Mapping Information

FPPWAR250A Store product

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingPackages.aspx/Pages/Home.aspx>

Assessment Requirements for PPMWAR250 Store product

Modification History

Release	Comment
1	Replaces equivalent unit FPPWAR250A Store product, which was first released with FPP10 Pulp and Paper Manufacturing Industry Training Package Version 1.0. Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including Required Skills and Knowledge, Evidence Guide and Range Statement.

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit, and must be able to provide evidence that they can:

- undertake preparations and follow safe working practices when storing product, at least twice in line with required enterprise intervals
- use mechanical handling and load shifting equipment to lift, carry and set down loads
- use electronic and other control systems to control equipment and processes during product storage
- communicate effectively, by written and verbal means, in the work area, when undertaking product storage.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- workplace documentation and procedures relevant to storage, in the pulp and paper industry including:
 - work health and safety (WHS) including activity or load shifting licensing requirements, plant clearance, job safety analysis, permit systems
 - risks and hazards identification
 - Standard Operating Procedures (SOP) and housekeeping requirements for storage, production and packaging schedules
 - freight transport regulation including load limits and restraint, driver fatigue and train of responsibility productivity requirements
 - quality procedures and quality assurance documentation including ISO 9002
 - environmental sustainability requirements and practices
 - plant manufacturing operating manuals
 - oil or chemical spills and disposal guidelines

- plant isolation documentation
- work and customer orders
- Material Safety Data Sheets (MSDS)
- causes and effects of equipment or system faults and required corrective action
- operating parameters, variation and associated adjustments for product storage processes, layout and associated services, within level of responsibility
- key features of maintenance systems, including operator level maintenance as per site agreements, operator maintenance schedules, maintenance suppliers and pro-active maintenance strategies
- key features of warehouse organization, workflow procedures and inventory systems
- purposes of stock rotation of stored products
- how to operate load shifting equipment
- use of electronic and other control systems, operation and application to make appropriate adjustments that control storage of product.

Assessment Conditions

The following resources must be made available:

- access to the full range of equipment, product, materials and documentation involved in product storage operations, in a pulp or paper manufacturing facility
- templates for inventory and storage records
- products to be stored
- personal protective equipment required for storing product
- relevant personnel for the purposes of communicating information
- mechanical handling equipment.

Competency is to be assessed in the workplace or in a productive environment that accurately reflects performance in a workplace.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

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