



Australian Government

PPMWAR203 Package warehouse product

Release: 1

PPMWAR203 Package warehouse product

Modification History

Release	Comments
Release 1	This version released with PPM Pulp and Paper Manufacturing Training Package Version 3.0.

Application

This unit of competency describes the skills and knowledge required to operate a packaging system to pack, wrap and label paper products.

The unit applies to production support operators who carry out routine tasks in packaging paper products for a paper manufacturing facility.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Warehousing and Dispatch (WAR)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for product packaging	1.1 Identify and confirm product packaging and wrapping requirements against order documentation 1.2 Plan and sequence work tasks according to workplace procedures and workplace health and safety requirements 1.3 Identify health and safety hazards and report safety concerns 1.4 Select and fit personal protective equipment for the tasks 1.5 Prepare and maintain work area for packaging according to housekeeping and environmental requirements

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	1.6 Check and prepare plant, systems and equipment according to workplace health and safety and operating procedures
2. Operate packaging system	2.1 Start up and operate packing systems according to operating procedures 2.2 Undertake operator-level maintenance requirements for packaging system 2.3 Monitor, control and undertake quality assessments of packing system, and rectify common faults or report to relevant personnel 2.4 Maintain packing supply levels according to packaging specifications 2.5 Undertake packing system adjustments for grade changes according to packaging specifications and operating procedures
3. Operate wrapping system	3.1 Start up and operate wrapping systems according to operating procedures 3.2 Undertake operator-level maintenance requirements for wrapping system 3.3 Monitor, control and rectify common faults of wrapping systems, or report to relevant personnel 3.4 Maintain wrapping materials and supply levels according to wrapping specifications
4. Label product	4.1 Undertake operator-level maintenance for labelling equipment 4.2 Monitor and control labelling system and rectify common faults or report to relevant personnel 4.3 Maintain labelling supplies according to operating procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret information from order documentation and workplace

Skill	Description
	procedures
Writing	Complete forms and records accurately and legibly using industry terminology
Oral communication	Communicate clearly with work colleagues and other personnel on site
Numeracy	- Use simple mathematical calculation to prepare orders - Interpret numerical data on instruments, gauges and data recording equipment

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
PPMWAR203 Package warehouse product	PPMWAR280 Warehouse product packaging	Amended unit title Changes to elements, performance criteria, foundation skills, performance evidence and knowledge evidence Assessment conditions updated	Not equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=12998f8d-d0ac-40bc-a69e-72a600d4fd93>

Assessment Requirements for PPMWAR203 Package warehouse product

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has safely operated both the packaging and wrapping product system to meet the requirements of at least two different orders, including for each order:

- undertaken preparations and safety requirements prior to packaging product
- identified causes and effects of equipment or system faults, and taken the appropriate corrective action
- identified and monitored process control points during packaging and wrapping operations
- used electronic and other control systems to control equipment to package product
- communicated effectively and worked safely with others when undertaking packaging.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- workplace documentation and procedures relevant to packaging products, including:
 - workplace health and safety procedures, including activity or task specific high risk load shifting licensing requirements, plant clearance, job safety analysis, permit systems
 - standard operating and housekeeping procedures for production and packaging schedules
 - quality procedures and quality assurance documentation
 - environmental sustainability requirements and practices
 - plant manufacturing operating manuals
 - oil or chemical spills and disposal guidelines
 - plant isolation documentation
 - work and customer orders

- Safety Data Sheets (SDS)
- causes and effects of equipment or system faults, and required corrective action
- use of manual transfer techniques and requirements
- operating parameters, variation and associated adjustments for packaging, processes, layout and associated services
- key features of maintenance systems including operator-level maintenance, operator maintenance schedules, maintenance suppliers and proactive maintenance strategies
- use of electronic and other control systems, operation and application to make appropriate adjustments to control packaging of product.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a paper manufacturing warehouse facility or an environment that accurately reflects performance in a workplace
- resources, equipment and materials:
 - equipment and materials for packaging warehouse products
 - electronic control systems, including digital control system, touch screens or robotics for packaging
 - maintenance tools and equipment, and consumables for product packaging equipment
 - personal protective equipment suitable for packaging
 - records system for recording system and product faults, diagnostic and corrective action processes
- specifications:
 - workplace and standard operating procedures relating to packaging warehouse products, including health and safety, risks and hazards identification, quality, housekeeping and environmental requirements
- relationships:
 - relevant personnel for the purposes of communicating information.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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