



Australian Government

PPMIND202 Work effectively in the pulp and paper industry

Release: 1

PPMIND202 Work effectively in the pulp and paper industry

Modification History

Release	Comments
Release 1	This version released with PPM Pulp and Paper Manufacturing Training Package Version 3.0.

Application

This unit of competency describes the skills and knowledge required to work in a pulp and/or paper manufacturing facility and with other personnel by integrating industry and employment knowledge and organisational policies and procedures into daily work activities.

The unit applies to individuals who work in operational roles in the pulp and paper manufacturing industry under general supervision and guidance from others.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Pulp and Paper Industry (IND)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify the industry and organisational context	1.1 Identify structure and key future trends of Australian and global pulp and paper industry 1.2 Identify structure and function of organisation 1.3 Identify supply chain and key products produced 1.4 Identify impacts of emerging products, technology changes, work processes and environmental issues on organisation and work practices

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	1.5 Recognise roles and responsibilities of key staff within organisational structure 1.6 Identify own role and tasks requirements within operational team
2. Source information on employment rights and pathways in pulp and paper industry	2.1 Identify sources that provide current information on employee and employer rights and responsibilities 2.2 Interpret key information on individual responsibilities for anti-discrimination, harassment and equal employment opportunity 2.3 Source information on skill and knowledge requirements for own and related roles in pulp and paper manufacturing industry 2.4 Identify own existing skills and the additional skills required for career pathway opportunities
3. Work within organisational requirements	3.1 Identify and comply with organisation quality standards and workplace policies and procedures in relation to own work responsibilities 3.2 Participate in quality work practices according to workplace procedures 3.3 Seek advice and guidance from supervisors to ensure quality and workplace requirements are met 3.4 Work within own role boundaries and cooperatively as part of team to maximise efficiency and quality of work team outcomes 3.5 Recognise faults and hazards in workplace practices and report or take remedial actions according to level of responsibility 3.6 Follow workplace communication and reporting requirements
4. Apply safe and sustainable work practices	4.1 Identify workplace and pulp and paper manufacturing industry hygiene, workplace health and safety and environmental hazards and risk controls that apply to own role 4.2 Identify and comply with health and safety and environmental workplace and regulatory requirements 4.3 Identify and report health and safety hazards and environmental issues or breaches according to workplace requirements 4.4 Participate in safety drills to prepare for the event of an incident or accident

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret key information from information sources, workplace procedures, safety signs and other workplace documentation
Writing	Complete documentation for work tasks and reporting requirements using clear language and industry terminology in the required format
Oral communication	- Ask questions and actively listen to clarify workplace instructions and procedures - Report faults and hazards and other information using clear language and industry terminology

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
PPMIND202 Work effectively in the pulp and paper industry	Not applicable	The unit has been created to address a skill or task required by industry that is not covered by an existing unit	Newly created

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=12998f8d-d0ac-40bc-a69e-72a600d4fd93>

Assessment Requirements for PPMIND202 Work effectively in the pulp and paper industry

Modification History

Release	Comments
Release 1	This version released with PPM Pulp and Paper Manufacturing Training Package Version 3.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual, as an employee of the pulp and paper industry, has:

- examined the key structure, characteristics and future developments of the Australian and global pulp and paper manufacturing industry
- identified structure, key products and personnel of organisation
- identified and confirmed work role and tasks
- described own employment rights and responsibilities
- identified at least one training opportunity to increase skills for own work role
- completed at least three daily work tasks following quality and workplace procedures and health and safety practices
- responded to at least two different simulated incidents or emergencies.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- scope and nature of the pulp and paper manufacturing industry, including overview of:
 - Australian and global comparisons
 - structure, characteristics and its sectors
 - contribution to Australia's economy and regional communities
- key challenges faced by the industry, including:
 - climate change
 - fossil fuel impacts
- overview of current and emerging best practices of sustainability and innovation of the pulp and paper manufacturing industry, including:
 - sustainable forest management

- biomanufacturing, processes, biomass derived products and bioenergy
- energy and water efficiency and emissions
- recycling, recovered paper and fibre and de-inking
- organisational structure, supply chain and products produced and roles and responsibilities within the organisation
- sources and key aspects of employment rights and responsibilities, including anti-discrimination and equal employment opportunities
- pulp and paper manufacturing job roles and employment and training opportunities
- workplace quality standards and procedures relating to work role and tasks
- workplace communication and reporting procedures
- housekeeping and personal hygiene practices and industry and organisational requirements to prevent contamination
- industry specific, workplace and environmental safety hazards, and methods used for risks identification
- safe work methods and practices used to comply with workplace and legislative requirements
- environmentally sustainable practices used to comply with workplace and legislative requirements
- workplace requirements and procedures for reporting risks and hazards and dealing with incidents or emergencies.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a pulp and/or paper manufacturing facility or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - resources used to source information on pulp and paper manufacturing industry, employment and pathways
- specifications:
 - workplace procedures relating to work tasks, quality, workplace health and safety and environmental requirements
- relationships:
 - relevant personnel for the purposes of communicating information.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=12998f8d-d0ac-40bc-a69e-72a600d4fd93>

