



Australian Government

Assessment Requirements for PPMHWP260 Receive waste paper

Release: 1

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Modification History

Release	Comment
1	Replaces equivalent unit FPPHWP260A Receive waste paper, which was first released with FPP10 Pulp and Paper Manufacturing Industry Training Package Version 1.0. This is the first release of this unit in the new standards format. Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including 'Required Skills and Knowledge, Evidence Guide and Range Statement'

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit, and must be able to provide evidence that they can check and weigh loads and direct trucks for unloading waste paper, at least twice in line with required enterprise intervals, by:

- using safety accessories including protective and high visibility safety clothing and electronic communication equipment when unloading
- identifying and monitoring process control points
- using and interpreting electronic control systems, during checking and loading operations
- sorting and grading waste paper to specifications
- operating and maintaining materials handling equipment, including high risk load shifting equipment as required
- reporting on load documentation
- communicating effectively, through written and verbal means, and using hand signals with others, in the work area when undertaking unloading of waste paper.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- documentation and procedures relevant to receiving loads of waste paper, including, work health and safety (WHS), high risk load shifting licensing requirements, environmental including relevant sustainability requirements, Standard Operating Procedures (SOP), safe working requirements and risks and hazard identification
- workplace forms and their purpose, used in unloading, including job safety sheet, permit systems, weighbridge dockets, work orders, tally sheets, truck delivery dockets, invoices and stock inventory records

- situational awareness when unloading trucks including awareness of personnel, hazards, moving trucks and equipment
- waste paper receiving processes, layout and associated services sufficient to receive waste paper
- loading areas and logistics controls to monitor unloading operations
- paper types, specifications, characteristics and grade specifications
- electronic and other control systems, operation and application to make appropriate adjustments that control waste paper receiving practices.

Assessment Conditions

The following resources must be made available:

- access to the full range of equipment involved in receiving waste paper in a pulp or paper manufacturing facility
- electronic control systems which includes Digital Control System (DCS), touch screens or robotics for receiving waste paper
- applicable work health and safety (WHS) and isolation work place procedures, environmental guidelines and safe working requirements, risks and hazard identification and workplace housekeeping requirements
- personal protective equipment required for receiving waste paper
- relevant personnel for the purposes of communicating information
- sample workplace documentation, procedures and reports including SOP, quality procedures, environmental sustainability requirements/practices, and safe work documentation

Competency is to be assessed in the workplace or in a productive environment that accurately reflects performance in a workplace.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.education.gov.au/Pages/TrainingPackages.aspx/Pages/Home.aspx>