



Australian Government

POLINV032 Lead major investigations

Release: 1

POLINV032 Lead major investigations

Modification History

Release 1. This is the first release of this unit of competency in the POL Police Training Package release 9.0.

Application

This unit describes the skills required to lead and manage major investigations. It includes planning for, leading and concluding an investigation. It also includes guiding the work of investigation team members.

This unit applies to those working as police staff in a designated investigation role.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to security arrangements, investigative procedures, work health and safety (WHS), privacy and confidentiality, risk management, resource management, information management and community engagement.

Those undertaking this unit would work autonomously in the management of complex investigations, while collaborating with others in an investigation team. They would be required to possess strong decision-making and problem-solving skills, leadership abilities and robust communicative competence. They would perform sophisticated tasks in a wide range of policing contexts in both familiar and unfamiliar circumstances.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Investigation

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes of the unit

Performance criteria describe the performance needed to demonstrate achievement of the element

1 Plan a major investigation

- 1.1** Determine investigation objectives to provide investigative directions
- 1.2** Identify information sources to inform investigative directions
- 1.3** Evaluate influencing factors for planning purposes
- 1.4** Evaluate resource requirements in accordance with investigative objectives
- 1.5** Identify judicial processes and evidentiary requirements impacting investigations for planning purposes
- 1.6** Validate investigation plan requirements in line with command and control principles

2 Lead a major investigation

- 2.1** Analyse information to determine relevance to investigation
- 2.2** Allocate resources based on investigative plan
- 2.3** Oversee investigation in accordance with investigative plan
- 2.4** Monitor investigation activities to develop contingency plans
- 2.5** Conduct briefing and debriefing with investigation team to share assessed information
- 2.6** Provide advice and directions to investigation team to ensure investigation objectives are met
- 2.7** Assess impacting factors to provide investigative direction

3 Facilitate a major investigation

- 3.1** Monitor expenditure and resource usage to maximise effectiveness and for reporting purposes
- 3.2** Collate investigation-related material using information management systems
- 3.3** Conduct risk assessment and adhere to and promote security arrangements throughout investigations
- 3.4** Record critical decisions for accountability purposes

- 4 Finalise a major investigation**
- 3.5** Assess evidence and intelligence continually to determine impact on investigations and future investigative activities
 - 3.6** Assess evidence gathered and provide recommendations for an outcome
 - 4.1** Evaluate investigations to establish if further investigative opportunities and avenues of enquiry were considered and actioned
 - 4.2** Finalise investigative material for referral, recording and archiving purposes
 - 4.3** Appraise investigations to develop recommendations and proposed future actions

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance. Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed in the table below.

Skills	Description
Learning	Build awareness of potential impacting factors on investigation and address with learned strategies. Build a knowledge and understanding of: • Court procedures and evidentiary requirements • Duty of care responsibilities • Security classifications and requirements within own organisation • Specialist assistance available to assist with security assessments.
Reading	Read and analyse complex information to inform investigative directions. Read and assess investigation plan against command and control principles. Analyse information to determine relevance to investigation and assess it before dissemination to stakeholders. Read investigative material for final referral, recording and archiving purposes.
Writing	Use high-level writing skills to communicate investigation

	progress and outcomes to stakeholders. Complete written reports on expenditure and resource usage as per jurisdictional policies and procedures. Record and collate investigation-related material using information management systems.
Oral Communication	Use oral communication strategies to provide complex and sensitive information to stakeholders. Share information with team by conducting briefings and debriefings.
Numeracy	Perform complex calculations to manage expenditure and allocate resources.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the POL Police Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit supersedes and is equivalent to POLINV013 Lead major investigations.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

Assessment Requirements for POLINV032 Lead major investigations

Modification History

Release 1. This is the first release of this unit of competency in the POL Police Training Package release 9.0.

Performance Evidence

The candidate must provide evidence on at least one occasion that they have met the elements and performance criteria and have demonstrated the ability to:

- allocate and manage resources and expenditure
- analyse, evaluate and disseminate information
- assess investigation plan against command and control principles
- communicate with investigation team to ensure investigation objectives are met
- define investigative direction, based on investigative objectives, strategies and information sources and resources
- develop contingency plans
- evaluate and review investigation opportunities and activities
- evaluate factors impacting upon conduct of major investigation
- lead and manage investigation team
- manage information within an investigation
- monitor and oversee investigation activities
- record information
- use relevant information management systems

Knowledge Evidence

The candidate must provide demonstrated evidence that they have knowledge of:

- advanced communication techniques
- briefings and debriefings
- court procedures and evidentiary requirements
- duty of care responsibilities
- investigation planning and documentation
- jurisdictional information management systems
- jurisdictional policies and procedures related to leading major investigations
- problem solving and complex decision-making techniques
- risk assessment and management techniques
- security classifications and requirements
- specialist assistance available to assist with security assessments

- team management principles and practices

Assessment Conditions

Assessment must occur in operational workplace situations or, where this is not available, in simulated situations that replicate workplace conditions.

Assessors of this unit must satisfy relevant vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>