



Australian Government

POLINV008 Manage complex investigations

Release: 1

POLINV008 Manage complex investigations

Modification History

Release	Comments
1	This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages.

Application

This unit describes the skills required to manage complex policing investigations. This includes determining investigative priorities, managing investigative resources, overseeing investigations, performing quality assurance activities and conducting post-investigation reviews for continuous improvement purposes.

Complex investigations include those that involve serious offences, are high profile and/or sensitive. The management of investigations would usually involve planning and guiding the work of other members of an investigation team.

This unit applies to those working as a police officer in a designated investigation.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to complex investigative procedures, work health and safety (WHS), privacy and confidentiality, risk management, resource management, information management and community engagement.

Those undertaking this unit would work autonomously in the management of complex investigations, while collaborating with others in an investigation team. They would be required to possess strong decision making and problem solving skills, leadership abilities and robust communicative competence. They would perform sophisticated tasks in a wide range of policing contexts that could be both familiar and unfamiliar.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Investigation

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used,

	further information is detailed in the range of conditions section.
1. Determine investigative priorities	1.1 Review existing and upcoming investigations to identify priorities. 1.2 Evaluate influencing factors to inform investigations. 1.3 Prioritise investigations to align with jurisdictional objectives.
2. Manage resources	2.1 Identify expenditure and required resources to maximise effectiveness of complex investigations. 2.2 Allocate resources to achieve investigative objectives. 2.3 Re-allocate resources to respond to changing investigation circumstances and requirements. 2.4 Negotiate with stakeholders to secure resources. 2.5 Identify additional resource requirements to achieve investigative objectives.
3. Oversee complex investigations	3.1 Communicate with stakeholders to determine investigative requirements. 3.2 Seek authorisation of investigation plans. 3.3 Monitor investigative activities to ensure adherence to investigative plans. 3.4 Assess impacting factors to guide the direction of complex investigations. 3.5 Apply risk management strategies to mitigate investigative risks. 3.6 Manage security arrangements throughout complex investigations. 3.7 Coordinate communication to facilitate the flow of information during complex investigations. 3.8 Evaluate information, intelligence and evidence continually to determine impact on current and future investigations and actions. 3.9 Record critical decisions to ensure accountability.
4. Perform quality assurance activities	4.1 Review investigative processes continually to determine effectiveness. 4.2 Review critical decisions to ensure compliance with investigative objectives. 4.3 Review exhibit and forensic management plans to manage changing circumstances and investigation requirements. 4.4 Evaluate quality of information, intelligence and evidence continually to meet investigative objectives. 4.5 Adjust investigative activities to maintain investigative focus.
5. Conduct post-investigation activities	5.1 Review recommendations and outcomes of complex investigations to improve future investigations. 5.2 Inform stakeholders of the outcome of investigations.

	5.3 Oversee the conclusion of investigations.
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Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning					Reading					Writing					Oral communication					Numeracy				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

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Assessment Requirements for POLINV008 Manage complex investigations

Modification History

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1	These Assessment Requirements were released in POL Police Training Package release 1.0 and meet the Standards for Training Packages.

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- analysing and reviewing records of current and upcoming investigations to determine jurisdictional priorities for further resource deployment
- evaluating factors that are influencing or potentially influencing complex investigation planning and prioritisation processes
- designing a complex investigation plan(s)
- identifying and allocating resources to ensure maximum effectiveness of a complex investigation(s)
- authorising expenditure and resource usage to maximise investigation outcomes
- assessing changing circumstances and re-allocating resources to meet changing investigation needs
- communicating with stakeholders to secure, maintain and extend resource allocation as needed
- designing and managing the oversight of a complex investigation to mitigate risk, provide security and to facilitate communication with stakeholders
- reviewing complex investigation progress for effectiveness, critical decision alignment with aims and objectives, exhibit and forensic management and adjustment to changing circumstances
- conducting post-investigation effectiveness review of a complex investigation
- finalising a complex investigation

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- jurisdictional policies and procedures with respect to complex investigations, resource management, communications, work health and safety, privacy, investigation management, teamwork, inter-agency relationships, financial delegations
- jurisdictional information management systems
- complex investigation theory, principles and techniques
- evaluation theory, methods and techniques
- resource management for complex investigations
- communication theory and methods
- risk analysis theory and methods
- team management principles and practices
- problem solving and complex decision making
- case management methodology
- project management theory and tools
- change management theory and methods

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Consideration must be given to holistic assessment for this unit. Refer to advice in the companion volumes.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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