



Australian Government

POLINV007 Conduct jurisdictional review of policing practices

Release: 1

POLINV007 Conduct jurisdictional review of policing practices

Modification History

Release	Comments
1	This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PUAPOLIV007A Lead a major investigation review. • Content and formatting updated to comply with new standards • Unit recoded POL • Title updated • Element 1 reworded and all PC revised • PC 2.1, 2.2, 2.3, 2.7, 3.1 and 3.3 revised

Application

This unit describes the skills required to perform and conduct reviews of policing practices in jurisdictions. This includes initiating, conducting and finalising reviews. Conducting reviews within a policing environment would usually involve planning and guiding the work of jurisdictional team members.

This unit applies to those working as a police officer in a designated investigation role.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to policing practices as specified in procedures and other documents.

Those undertaking this unit would work autonomously in the management of complex investigations, while collaborating with others in an investigation team. They would be required to possess strong decision making and problem solving skills, leadership abilities and robust communicative competence. They would be expected to display high level quality assurance abilities when reviewing policing practices, while performing sophisticated tasks in a wide range of policing contexts that can be unfamiliar.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Investigation

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Initiate review process	1.1 Negotiate with stakeholders to determine scope of review and terms of reference. 1.2 Formalise reporting arrangements and review timeframes with stakeholders. 1.3 Develop communication plan in accordance with information security principles. 1.4 Select review methods and processes in line with expectations and terms of reference. 1.5 Identify resources required to complete the review. 1.6 Document review through consultation with stakeholders.
2. Conduct reviews	2.1 Secure resources and information required to complete review. 2.2 Assess information in accordance with the terms of reference. 2.3 Implement communication strategies in line with communications plan. 2.4 Establish information management process to document review activities and rationale for findings. 2.5 Assess review critically at regular intervals to ensure objectives are achievable within resource and legal constraints, and in line with terms of reference. 2.6 Identify urgent matters arising from the review that require immediate action. 2.7 Implement strategies to ensure confidentiality is maintained throughout the review. 2.8 Negotiate with stakeholders to adjust terms of reference.
3. Formalise review findings	3.1 Assess and document review findings and recommendations to complete review process. 3.2 Identify further actions and recommendations generated by review findings. 3.3 Communicate review findings, recommendations and further actions to stakeholders. 3.4 Assess original information to determine archiving, retention and retrieval requirements.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning					Reading					Writing					Oral communication					Numeracy NA				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

This unit supersedes and is equivalent to PUAPOLIV007A Lead a major investigation review.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

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Assessment Requirements for POLINV007 Conduct jurisdictional review of policing practices

Modification History

Release	Comments
1	These Assessment Requirements were released in POL Police Training Package release 1.0 and meet the Standards for Training Packages. • Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- accessing, allocating and managing resources including budgetary, human and physical resources
- communicating in writing (preparing investigation plans, tactical plans, resource bids)
- communicating orally (liaise, listen, establish rapport, negotiate, resolve conflict, seek feedback)
- conducting investigations and reviews
- making decisions
- making high level presentations
- managing the organisation's computer and/or manual information management system
- planning and organising work, in particular coordinating crucial and diverse clients, law enforcement providers and stakeholders
- reasoning and analysing logically
- solving problems
- clarifying stakeholders' expectations from the intended review
- assessing review findings and recommendations to ensure alignment with terms of reference

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- access and deployment mechanisms to ensure optimal economy and efficiency in the use of human, physical and financial resources
- decision making processes and organisational chain of command
- evaluation and auditing processes
- jurisdictional and organisational requirements of agencies, clients and stakeholders
- law enforcement context and the criminal justice system
- legislation relevant to the jurisdiction/s involved in the investigation and review
- macro environmental impact upon investigations of serious crime, including government, policy, political and community interests
- opportunities, risks and constraint assessment that may hamper the review
- organisational corporate goals and objectives
- organisational operational priorities
- organisational policies and procedures:
 - relevant legislation
 - operational, corporate and strategic plans
 - operational performance standards operational policies and procedures
 - organisational personnel and work health and safety practices and guidelines
 - organisational quality standards
 - organisation's approach to environmental management and sustainability

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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