



Australian Government

POLINV003 Manage incident scenes

Release: 2

POLINV003 Manage incident scenes

Modification History

Release 2. Modifications have been made to:

- Unit Application
- Elements and Performance Criteria
- Performance and Knowledge Evidence

Release 1. This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages.

- Content and formatting updated to comply with new standards
- Unit recoded POL
- Element 1 and 2 all PC reordered. Element 3 all PC reordered and revised
- New element added
- New PC added to Element 2
- PC 1.4 revised
- PC 2.3 removed

Application

This unit describes the skills required to manage incident scenes to secure evidence for investigations, including conducting initial assessments, controlling scenes, coordinating investigations of incident scenes and managing evidence. Terminology use differs between jurisdictions; incident scenes may also be referred to as crime scenes.

This unit applies to those working as police officers, generally in a designated investigation role, who are required to assess, control and coordinate incident scenes.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to work health and safety (WHS)/occupational health and safety (OHS), investigation procedures and evidence management.

Those undertaking this unit would demonstrate strong autonomy, making independent decisions and accessing support from a broad range of services. The individual would be required to possess supervision and management skills, leadership abilities and robust communicative competence. The individual would work on complex tasks, requiring strong adaptability across a broad range of unpredictable contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Investigation

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

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| 1 Assess incident scenes | 1.1 Identify scenes for investigation purposes |
| | 1.2 Evaluate scenes to determine actions required for preservation of life, property and evidence |
| | 1.3 Define scenes to determine investigative approach and establish resource requirements |
| | 1.4 Identify risks affecting scenes to address safety concerns and preservation of evidence |
| 2 Control incident scenes | 2.1 Secure boundaries of scenes to prevent contamination of prospective evidence |
| | 2.2 Manage risks affecting scenes to preserve safety of self, colleagues and public |
| | 2.3 Control suspects to facilitate further investigation |
| | 2.4 Control persons at scenes to safeguard their welfare and prevent contamination of scenes |
| | 2.5 Coordinate stakeholders to manage scenes |
| | 2.6 Record activities at scenes to support investigation |
| | 2.7 Preserve potential evidence to prevent contamination |
| 3 Coordinate incident scene investigations | 3.1 Formulate informal/formal plans to select methods and resources for processing scenes |

- 3.2 Communicate with stakeholders to contain scenes and identify roles and responsibilities
 - 3.3 Coordinate stakeholders to process and rehabilitate incident scenes
 - 3.4 Identify persons relevant to scenes and initial investigation
 - 3.5 Interview identified persons to determine possible avenues of inquiry and offences/defences
 - 3.6 Assess information collected to initiate investigative action
 - 3.7 Conduct briefings in accordance with jurisdictional reporting processes
 - 3.8 Refer persons to relevant support agencies for welfare purposes
- 4 **Manage evidence**
 - 4.1 Identify evidence at scenes using investigative methods
 - 4.2 Process evidence to maintain continuity and integrity
 - 4.3 Record identified evidence for investigative purposes
 - 4.4 Seize and secure identified evidence to ensure continuity and integrity
 - 4.5 Address hazards associated with evidence
 - 4.6 Examine evidence to collect information and identify further investigation requirements
 - 4.7 Record handling of evidence

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to for PUAPOLIV003A Manage incident scenes.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

Assessment Requirements for POLINV003 Manage incident scenes

Modification History

Release 2. Modifications have been made to:

- Unit Application
- Elements and Performance Criteria
- Performance and Knowledge Evidence

Release 1. These Assessment Requirements were released in POL Police Training Package release 1.0 and meet the Standards for Training Packages.

- Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- defining and securing incident scenes, both primary and secondary
- preserving life, property and evidence at incident scene through the identification of risk factors
- controlling persons and suspects at incident, including searching, separating and securing them
- communicating with and managing witnesses and victims
- coordinating stakeholders to manage, process and rehabilitate incident scene
- identifying specialist support services required at incident scene
- managing information for planning, recording and reporting purposes
- applying investigative techniques to collect information and evidence, including investigative interviewing
- handling and preserving continuity of evidence
- examining evidence, with consideration of work health and safety (WHS)/occupational health and safety (OHS)
- referring relevant persons to external services for support and wellbeing purposes
- coordinating the return, disposal and storage of evidence.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- organisational and policy context in which incident scenes are managed and investigated
- judicial and evidentiary requirements

- jurisdictional processes for the collection, preservation and continuity of evidence
- investigation techniques
- capabilities, powers and authorities of services external to policing
- risk factors associated with incident scenes, both tactical and environmental

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

As a minimum, assessment must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- acceptable means of simulated assessment.

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