



Australian Government

POLINV001 Plan police investigations

Release: 2

POLINV001 Plan police investigations

Modification History

Release 2. Modifications have been made to:

- Performance and Knowledge Evidence

Release 1. This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages.

- Content and formatting updated to comply with new standards
- Unit recoded POL
- Title updated
- Three new PC added to Element 1
- New PC added to Element 4
- Element 2 removed
- PC 1.2, 1.6 and 4.2 revised
- PC 1.4 removed

Application

This unit describes the skills required to plan police investigations, including identifying objectives, allocating resources and tasks, managing risk and reviewing processes.

This unit applies to those working as police officers, generally in a designated investigation role, who are responsible for the planning and implementation of strategies for the overall management of an investigation.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to resource and case management, investigation processes and techniques, and codes of conduct.

Those undertaking this unit would demonstrate strong autonomy, making independent decisions and accessing support from a broad range of services. The individual would be required to possess strong decision making and problem-solving skills, planning abilities and capabilities for continually monitoring changing environments and requirements. The individual would work on complex tasks requiring strong adaptability across a broad range of unpredictable contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

General

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Develop investigation plans

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1** Conduct initial assessments to determine if investigations are required
 - 1.2** Define investigation objectives to provide operational focus and preferred outcomes
 - 1.3** Analyse information to identify potential investigation directions
 - 1.4** Identify avenues of enquiry to advance investigations
 - 1.5** Conduct risk assessments to identify investigation opportunities and limitations
 - 1.6** Prepare investigation plans to provide direction to investigations and define responsibilities of stakeholders
 - 1.7** Prioritise investigatory phases, methods and activities to inform sequence of operations
 - 1.8** Establish communication channels with stakeholders to facilitate flow of information
 - 1.9** Facilitate recording of information using jurisdictional information management systems
 - 1.10** Implement investigation plan to achieve investigation objectives
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- 2 Coordinate resources**
 - 2.1** Assess and secure resources available to undertake investigation activities
 - 2.2** Formulate contingency plans to address potential

- resource limitations
- 2.3 Manage resource usage to achieve investigation objectives
- 3 **Review investigations**
 - 3.1 Assess investigation plans continually in order to adjust to changing circumstances and requirements
 - 3.2 Examine investigation to ensure adherence to jurisdictional policies and procedures
 - 3.3 Finalise the investigation
 - 3.4 Compare investigation outcomes against objectives of the investigation plan
 - 3.5 Disseminate review outcomes to inform future improvements in investigations

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAPOLIV001A Manage police investigations.

Links

Companion Volume Implementation Guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

Assessment Requirements for POLINV001 Plan police investigations

Modification History

Release 2. Modifications have been made to:

- Performance and Knowledge Evidence

Release 1. These Assessment Requirements were released in POL Police Training Package release 1.0 and meet the Standards for Training Packages.

- Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- communicating investigation plan and outcome in writing and orally
- communicating with stakeholders to facilitate investigation
- conducting assessment of incident or issue to determine whether investigation is necessary
- demonstrating flexibility and adaptability by adjusting investigation plan
- formulating security plan to address security requirements of the investigation, resources, security of exhibits
- identifying and managing financial, human and physical resources
- identifying and selecting investigation methods and techniques
- report writing
- reviewing procedures and outcomes for quality assurance purposes
- sequencing activities and phases to guide implementation of investigation plan
- utilising jurisdictional information management system.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- court procedures and evidentiary requirements
- government and policy environments which investigations will be managed
- investigation principles and case management systems
- jurisdictional operational, corporate and strategic plans
- jurisdictional policies and procedures related to conduct of investigations
- legislation that impacts upon conduct of investigations
- resources available to support the investigation

- security issues and classifications.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

As a minimum, assessment must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- acceptable means of simulated assessment.

Links

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