



Australian Government

POLFOR033 Coordinate multi-discipline forensic investigations

Release: 1

POLFOR033 Coordinate multi-discipline forensic investigations

Modification History

Release	Comments
1	This unit was released in POL Police Training Package release 8.0

Application

This unit describes the skills required by police personnel and forensic staff to coordinate complex forensic investigations involving multiple disciplines. This will include planning, coordinating resources and personnel, and reviewing the forensic investigations. These disciplines may include internal and external agencies, external analytical laboratories, and national/international organisations. The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to quality management, case management systems, forensic investigations and work health and safety (WHS).

Candidates undertaking this unit would be required to work autonomously and lead a team. They would demonstrate the ability to critically analyse the requirements of forensic investigations to plan and coordinate resources. Candidates would demonstrate knowledge of sciences as they apply to crime scene investigation while performing specialised tasks across a broad range of unpredictable contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Pre-requisite Unit

Not applicable

Competency Field

Not applicable

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the	Performance criteria describe the performance needed to demonstrate

essential outcomes of the unit	achievement of the element.
1. Formulate a plan for a multi-discipline forensic scene investigation	1.1 Assess types of evidence and the nature of the scene/incident to determine need for a multi-discipline investigation. 1.2 Conduct a preliminary assessment to identify information necessary for the development of the forensic investigation plan. 1.3 Assess information to identify nature of situation, objectives, options for multi-discipline response, and prioritisation and sequencing of examinations. 1.4 Evaluate options for multi-discipline response to select and record a forensic investigation plan. 1.5 Identify forensic disciplines required for the investigation and determine the scope of their involvement in the response. 1.6 Conduct risk and hazard assessment of the incident scene(s) to identify mitigation strategies for the safety and welfare of investigation staff and the integrity of forensic investigation.
2. Coordinate resources of a multi-discipline forensic scene investigation	2.1 Identify resource requirements from each discipline to facilitate multi-discipline response. 2.2 Negotiate with stakeholders to allocate resources and action plan taskings to areas and/or personnel. 2.3 Deploy resources to conduct action plan taskings. 2.4 Monitor resource usage to maximise use of resources and investigation outcomes. 2.5 Establish records to substantiate critical decisions and for reporting purposes. 2.6 Monitor forensic scene investigation to ensure welfare and safety of staff. 2.7 Liaise with stakeholders for reporting and briefing purposes. 2.8 Assess the multi-disciplinary investigation continually to adjust the action plan accordingly.
3. Review a multi-discipline forensic scene investigation	3.1 Evaluate completed tasks to determine whether the forensic objectives of the action plan and investigation have been met. 3.2 Liaise with team to identify incomplete and/or additional tasks for actioning. 3.3 Analyse preliminary results of the forensic investigation for information and reporting purposes. 3.4 Communicate scene/preliminary results for hand-over purposes. 3.5 Facilitate assessment of the welfare of the team for actioning and referral purposes.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance. Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed in the table below.

The ability to interpret messages and text, record observations and evidence, communicate with purpose to different communities and audiences, plan and schedule tasks according to estimated timeframes, continuously seek to learn through on-the-job observations, solve problems, work with others in a team, plan and organise activities and self-manage behaviour are core foundation skills relevant to the policing context.

Skill	Description
Learning	Identify own limitations when conducting a multi-discipline forensic investigation.
Reading	Read and apply jurisdictional policies and procedures related to occupational/workplace health and safety, case management systems, human resources and forensic investigations. Read a range of complex information on forensic disciplines required for the investigation. Read and analyse preliminary results of the forensic investigation.
Writing	Develop a written investigation/action plan and adjust to address new developments or information. Complete records to substantiate critical decisions and for reporting purposes. Write complex reports which include investigation processes, results and conclusions.
Oral Communication	Use clear and concise language to negotiate with stakeholders to allocate resources. Use oral communication to lead a team and manage personnel in a multi-discipline investigation. Explain action plan taskings and delegate to personnel. Liaise and present oral briefings with stakeholders. Communicate to team members scene/preliminary results for hand-over purposes.
Numeracy	Perform calculations to procure and allocate resources.

Range of Conditions

Not applicable

Unit Mapping Information

This unit replaces but is not equivalent to *POLFOR003 Coordinate multi-discipline forensic investigation*.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

Assessment Requirements for POLFOR033 Coordinate multi-discipline forensic investigations

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Performance Evidence

The candidate must provide evidence on at least one occasion that they have met the elements and performance criteria and have demonstrated the ability to:

- assess information to scope multi-discipline investigation and develop an investigation plan
- conduct risk and hazard assessments which include considerations of evidence, people, work health and safety, the integrity of the investigation, and the environment
- undertake planning activities to achieve forensic investigative outcomes
- record information using jurisdictional information management systems
- lead a team and manage staff in a multi-discipline investigation
- communicate with stakeholders
- apply time management principles and prioritise examination process and workloads
- manage the acquisition, security, safe correct use of and storage of resources (including equipment from other agencies)
- solve complex problems related to resource availability and competing priorities
- record critical decisions
- evaluate information for the forensic investigation.

Knowledge Evidence

The candidate must provide demonstrated evidence that they have knowledge of:

- jurisdictional policies and procedures related to crime scene investigation, occupational/work health and safety, case management systems, human resources, forensic investigations, and multi-agency investigations
- roles and responsibilities of other disciplines, agencies and organisations related to multi-discipline complex investigations
- processes and procedures related to a multiple casualty incident (i.e., Disaster Victim Identification)
- available financial, human, and physical resources
- security classifications and access to levels of information
- risk assessment and management theory and practices

- cross jurisdictional legislation which impacts upon the conduct of investigations
- specialist assistance available to assist with forensic investigations.

Assessment Conditions

Assessment must occur in operational workplace situations or, where this is not available, in simulated situations that replicate workplace conditions. Assessors of this unit must satisfy relevant vocational education and training legislation, frameworks and/or standards.

Links

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