



Australian Government

POLFOR025 Process forensic evidence

Release: 1

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Modification History

Release	Comments
1	This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PUAPOLFC004B Evaluate and document cases and facilitate analyses. • Content and formatting updated to comply with new standards • Unit recoded POL • Title updated • Elements 1 and 2 reworded • PC 1.3 revised • PC 2.1 removed • One new PC added to Element 3

Application

This unit describes the skills required to conduct and facilitate the analysis of forensic evidence.

This unit applies to those working as police staff involved in forensic examination.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to work health and safety (WHS).

Those undertaking this role would work autonomously while remaining responsible for reporting to senior staff. They would demonstrate adaptability across a broad range of contexts while performing a range of complex tasks.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Forensics

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Evaluate exhibits	1.1 Inspect exhibits to ensure integrity has not been compromised. 1.2 Assess case information and exhibit to determine sequence of examination. 1.3 Prioritise examination of exhibits in accordance with investigation requirements.
2. Handle exhibits	2.1 Complete documentation in accordance with evidentiary requirements. 2.2 Record information using jurisdictional information management systems. 2.3 Store exhibit to ensure continuity, integrity and security.
3. Facilitate examination by forensic practitioners	3.1 Assess evidence to identify examination requirements. 3.2 Liaise with stakeholders to ensure relevance of examinations. 3.3 Communicate examination requirements to forensic practitioners. 3.4 Coordinate logistics of examination with other forensic practitioners. 3.5 Document movement of exhibits to ensure continuity, security and integrity.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning NA					Reading					Writing					Oral communication					Numeracy NA				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

This unit supersedes and is equivalent to PUAPOLFC004B Evaluate and document cases and facilitate analyses.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

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Assessment Requirements for POLFOR025 Process forensic evidence

Modification History

Release	Comments
1	These Assessment Requirements were released in POL Police Training Package release 1.0 and meet the Standards for Training Packages. Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- evaluating exhibits to determine examination requirements, including sequence and priority
- handling exhibits to preserve continuity of evidence
- using jurisdictional information management systems
- communicating with stakeholders to facilitate and ensure relevance of examinations
- coordinating logistics of examination with other forensic practitioners

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- jurisdictional legislation, policies and procedures relating to forensic examination, workplace health and safety, quality systems and exhibit management and handling
- role and function of forensic discipline specialists in the examination of forensic evidence

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Consideration must be given to holistic assessment for this unit. Refer to advice in the companion volumes.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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