



**Australian Government**

# **POLCOV035 Prepare and present evidence**

**Release: 1**

# POLCOV035 Prepare and present evidence

## Modification History

| Release | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | <p>This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to PUAESU005B Prepare and present evidence.</p> <ul style="list-style-type: none"><li>• Content and formatting updated to comply with the new standards</li><li>• Unit recoded POL</li><li>• Elements 1 and 3 wording revised</li><li>• Three new PC added to Element 1</li><li>• Element 3 all PC reordered</li><li>• PC 3.2 and 3.3 merged</li><li>• New PC added to Element 3</li><li>• Element 4 removed</li></ul> |

## Application

This unit describes the skills required to generate records for evidentiary purposes and to participate in judicial proceedings, including claiming exemptions from the provision of information.

This unit applies to those working as police officers involved in covert environments. Individuals may be tasked additional responsibilities by their jurisdiction.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to work health and safety (WHS).

Those undertaking this unit would work both autonomously and within teams as required. They would be required to apply critical thinking and analysis skills to effectively prepare and present evidence. They would show adaptability and demonstrate ethical and professional policing qualities while performing complex tasks in a broad range of contexts.

No licensing, legislative or certification requirements apply to the unit at the time of publication.

## Competency Field

Covert

### Elements and Performance Criteria

| ELEMENTS                                                 | PERFORMANCE CRITERIA                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Elements describe the essential outcomes                 | Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.                                                                                                                                                                            |
| <b>1. Prepare documentation for judicial proceedings</b> | 1.1 Develop statements detailing own participation in operation.<br>1.2 Identify whether content of statements is relevant to judicial proceedings and is admissible as evidence.<br>1.3 Compile documentation for submission to judicial proceedings.<br>1.4 Maintain records that comply with requirements pertaining to the admissibility of evidence in a judicial proceeding. |
| <b>2. Give evidence in a judicial setting</b>            | 2.1 Comply with rules of evidence in testimony to support admissibility.<br>2.2 Comply with jurisdictional court procedures to support judicial outcomes.<br>2.3 Present evidence in a clear, concise and articulate manner.                                                                                                                                                       |
| <b>3. Claim public interest immunity</b>                 | 3.1 Identify situations that fall within the ambit of public interest immunity to mitigate risks.<br>3.2 Advise judicial stakeholders prior to the commencement of proceedings of aspects that may be subject to public interest immunity argument.<br>3.3 Communicate intention to claim public interest immunity within judicial proceedings.                                    |

### Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

|             |   |   |   |   |         |   |   |   |   |         |   |   |   |   |                    |   |   |   |   |             |   |   |   |   |
|-------------|---|---|---|---|---------|---|---|---|---|---------|---|---|---|---|--------------------|---|---|---|---|-------------|---|---|---|---|
| 1           | 2 | 3 | 4 | 5 | 1       | 2 | 3 | 4 | 5 | 1       | 2 | 3 | 4 | 5 | 1                  | 2 | 3 | 4 | 5 | 1           | 2 | 3 | 4 | 5 |
| Learning NA |   |   |   |   | Reading |   |   |   |   | Writing |   |   |   |   | Oral communication |   |   |   |   | Numeracy NA |   |   |   |   |

Performance variables:

|         |   |   |   |   |         |   |   |   |   |                 |   |   |   |   |                 |   |   |   |   |
|---------|---|---|---|---|---------|---|---|---|---|-----------------|---|---|---|---|-----------------|---|---|---|---|
| 1       | 2 | 3 | 4 | 5 | 1       | 2 | 3 | 4 | 5 | 1               | 2 | 3 | 4 | 5 | 1               | 2 | 3 | 4 | 5 |
| Support |   |   |   |   | Context |   |   |   |   | Text complexity |   |   |   |   | Task complexity |   |   |   |   |

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

## Unit Mapping Information

This unit supersedes and is equivalent to PUAESU005B Prepare and present evidence.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>