



Australian Government

POLCOV003 Plan for intelligence projects

Release: 1

POLCOV003 Plan for intelligence projects

Modification History

Release	Comments
1	This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PUAPOL032B Plan intelligence activities. • Content and formatting updated to comply with the new standards • Unit recoded POL • Title updated • Elements 2 and 3 merged • PC 1.6 and 2.2 removed • PC 2.1 and 2.5 revised

Application

This unit describes the skills required to complete planning for police intelligence projects, including establishing project scope and managing the planning process. The planning process includes the assessment of risk of non-completion of the project, or outcomes not being achieved.

This unit applies to those working as intelligence practitioners within the intelligence process in a policing environment.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to planning processes, approvals, and resource management.

Those undertaking this unit would demonstrate the ability to prioritise and evaluate information for planning purposes. They would be required to apply critical thinking and analytical skills to meet responsibilities and communicate plans to other staff. They would be expected to work both autonomously and within teams as required. They will perform complex tasks and demonstrate ethical and professional policing qualities, displaying adaptability across a broad range of contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Covert

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Establish project scope	1.1 Identify intelligence projects in line with jurisdictional priorities. 1.2 Identify clients/stakeholders to facilitate communication and establish ownership of project. 1.3 Formalise communication with clients/stakeholders to develop common understanding. 1.4 Identify client/stakeholder expectations to formulate project objectives and priorities. 1.5 Compare project to workload in order to determine priority, scope, and resource requirements. 1.6 Negotiate timeframes for project in accordance with client/stakeholder requirements. 1.7 Identify potential implications and constraints that may impact upon the project.
2. Develop a project plan	2.1 Identify objectives and key issues to direct and inform intelligence activities. 2.2 Select strategies and methodologies to complete project objectives. 2.3 Identify resources required to achieve project objectives. 2.4 Negotiate with clients/stakeholders for allocation of resources. 2.5 Consider risks to the project in order to identify and select mitigation measures. 2.6 Develop measures to mitigate risk and build resilience in the project. 2.7 Develop information collation strategies to ensure accessibility and retrievability of information. 2.8 Draft project plan for recording, approval and implementation purposes.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning					Reading					Writing					Oral communication					Numeracy				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

This unit supersedes and is equivalent to PUAPOL032B Plan intelligence activities.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

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Assessment Requirements for POLCOV003 Plan for intelligence projects

Modification History

Release	Comments
1	These Assessment Requirements were released in POL Police Training Package release 1.0 and meet the Standards for Training Packages. • Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- aligning identified projects with organisational priorities and workload
- liaising and negotiating with stakeholders
- identifying scope, priority, time frames and phases, and resources of intelligence project
- identifying financial, human and physical resource requirements and limitations
- developing and recording intelligence plan, including aims/objectives/key issues
- evaluating strategies, methodologies and information collation techniques to best achieve intelligence project objectives
- evaluating and responding to risks

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- Commonwealth, state and territory legislation applicable to intelligence practice, including privacy, freedom of information, security classifications, and the collection of information
- jurisdictional policies, procedures and memoranda of understanding related to the sharing of information, planning processes, resource management, and information sourcing processes
- jurisdictional goals and objectives
- jurisdictional information management systems, including intelligence databases
- information security principles

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Consideration must be given to holistic assessment for this unit. Refer to advice in the companion volumes.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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