



Australian Government

POLAUX012 Contribute to judicial processes

Release: 1

POLAUX012 Contribute to judicial processes

Modification History

Release	Comments
1	This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages.

Application

This unit describes the skills required to contribute to judicial processes, including engaging with individuals and completing follow up activities.

This unit applies to those working as community policing staff, in metropolitan and/or remote areas.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those relating to work health and safety (WHS) and codes of conduct.

Those undertaking this unit would demonstrate autonomy, judgement and limited responsibility within established parameters. They would complete complex tasks in a range of mostly familiar contexts that can sometimes be unpredictable.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Auxiliary

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Engage with persons involved in judicial process	1.1 Determine roles and responsibilities of persons identified to be involved in the judicial process. 1.2 Provide advice to victims and witnesses in relation to participation in judicial processes. 1.3 Communicate information regarding available support services to

	victims and witnesses. 1.4 Produce judicial documentation in accordance with timeframes and format requirements.
2. Complete follow up activities	2.1 Facilitate return/disposal of property and exhibits. 2.2 Communicate court results to ensure stakeholders are informed.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning NA					Reading					Writing					Oral communication					Numeracy				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

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Assessment Requirements for POLAUX012 Contribute to judicial processes

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1	These Assessment Requirements were released in POL Police Training Package release 1.0 and meet the Standards for Training Packages.

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- communicating with stakeholders as part of judicial processes
- completing judicial documents that comply with judicial policies and current legislation
- facilitating court processes by providing services to witnesses/victims/offenders

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- Rules of Evidence
- capabilities, powers and authorities of services external to policing
- court and bail procedures and processes
- reporting requirements relating to judicial processes

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

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