



Australian Government

PMAOPS321 Undertake well management

Release: 1

PMAOPS321 Undertake well management

Modification History

Release 1. Supersedes and is equivalent to PMAOPS321B Undertake well management

Application

This unit of competency covers the skills and knowledge required to operate and manage wells and ancillary equipment.

This unit of competency applies to operations technicians who are required to demonstrate a significant understanding of the process and the equipment operation in order to make adjustments to the performance of well equipment, identify and rectify operational problems, liaise and communicate with relevant stakeholders, transfer product and maintain required records.

This unit of competency applies to well systems, including:

- onshore and offshore production facilities
- oil or gas production sites.

This unit of competency includes all such items of equipment and unit operations which form part of the production/processing system. A unit comprises two or more components of plant/equipment that are operated together to produce product, including as appropriate to the facility:

- valves, including non-return valves
- pumps
- prime movers
- product separation units
- instrumentation
- testing equipment
- hydraulic power units.

This unit of competency applies to an individual operating independently in a plant with local control or in liaison with the control room operator in a plant with a centralised control panel, such as distributed control system (DCS) type controls. In the case of large complex plant, the operations technician would be part of a team during start-up and shutdown procedures.

This unit of competency applies to an individual working alone or as part of a team or group and working in liaison with other shift team members and the control room operator, as appropriate.

This competency does not require the operation of a central control panel.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Operations

Unit Sector

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1	Produce oil and gas	1.1	Control and direct flows to meet demand requirements
		1.2	Utilise process control instrumentation to produce oil and gas
		1.3	Liaise with other services and contractors during the production phase
		1.4	Collect, interpret, correlate and report or communicate selected data
2	Conduct flow measurement	2.1	Apply appropriate mathematical formulae and formats to determine product volumes
		2.2	Collect and utilise appropriate production data to determine product flows
		2.3	Analyse historical data and records to monitor and determine well performance
		2.4	Calculate production figures and targets, and apply this data to all functions related to this competency
		2.5	Take action required by procedures
3	Monitor well and associated production equipment	3.1	Monitor operational condition and efficiencies of equipment
		3.2	Implement corrosion control procedures for all equipment to maintain its operating integrity

- 3.3 Conduct inspections of instrumentation equipment
 - 3.4 Take action required by procedures
 - 3.5 Liaise with maintenance operations to determine and prioritise any required maintenance
- 4 **Transfer product**
- 4.1 Separate products into their respective product groupings
 - 4.2 Treat all excess separation process wastewater, utilising the appropriate chemical and disposal techniques
 - 4.3 Transfer product to appropriate location for future processing or sale
 - 4.4 Maintain all well logs and records as required
 - 4.5 Monitor transfer and take action required by procedures
- 5 **Isolate and de-isolate well management equipment**
- 5.1 Complete any required pre-start checks
 - 5.2 Start up/shut down well management equipment according to its type and duty in liaison with other personnel
 - 5.3 Start up/shut down/changeover component plant items within unit according to their type and duty in liaison with other personnel
 - 5.4 Isolate entire well management system and/or any component plant item
 - 5.5 Make safe for required work
 - 5.6 Check well management equipment/plant item is ready to be returned to service
 - 5.7 De-isolate and prepare well management equipment/plant item for return to service

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

- Regulatory framework** The latest version of all legislation, regulations, industry codes of practice and Australian/international standards, or the version specified by the local regulatory authority, must be used, and include one or more of the following:
- legislative requirements, including work health and safety (WHS)
 - industry codes of practice and guidelines
 - environmental regulations and guidelines
 - Australian and other standards
 - licence and certification requirements

All operations to which this unit applies are subject to stringent health, safety and environment (HSE) requirements, which may be imposed through state/territory or federal legislation, and these must not be compromised at any time. Where there is an apparent conflict between performance criteria and HSE requirements, the HSE requirements take precedence.

- Hazards** Hazards include one or more of the following:
- electricity
 - gas
 - gases and liquids under pressure
 - structural hazards
 - structural collapse
 - equipment failures
 - industrial (machinery, equipment and product)
 - equipment or product mass
 - noise, rotational equipment or vibration
 - plant services (steam, condensate and cooling water)
 - working at heights, in restricted or confined spaces, or in environments subjected to heat, noise, dusts or vapours
 - flammability and explosivity

- hazardous products and materials
- unauthorised personnel
- sharp edges, protrusions or obstructions
- slippery surfaces, spills or leaks
- extreme weather
- other hazards that might arise

Routine problems

Routine problems include one or more of the following:

- leakage
- vibration
- loss of control of pressure and/or flow
- hydrates/blockages
- liquid slugging
- corrosion
- scale formation
- erosion

Non-routine problems

Non-routine problems are unexpected problems, or variations of previous problems and must be resolved by applying operational knowledge to develop new solutions, either individually or in collaboration with relevant experts, to:

- determine problems needing action
- determine possible fault causes
- develop solutions to problems which do not have a known solution
- follow through items initiated until final resolution has occurred
- report problems outside area of responsibility to designated person

Operational knowledge includes one or more of the following:

- procedures
- training
- technical information such as journals, engineering specifications
- remembered experience
- relevant knowledge obtained from appropriate people.

Start up/shut down

Start up shut down includes the following:

- start up and shut down to/from normal operating conditions
- start up and shut down to/from isolated, cold or empty
- start up and shut down to/from other conditions/situations experienced on

the plant

Procedures All operations must be performed in accordance with relevant procedures.

Procedures are written, verbal, visual, computer-based or in some other form, include one or more of the following:

- emergency procedures
- work instructions
- standard operating procedures (SOPs)
- safe work method statements (SWMS)
- formulas/recipes
- batch sheets
- temporary instructions
- any similar instructions provided for the smooth running of the plant

Operate Operate is to monitor, adjust/make change to the production unit and/or its component items to meet specifications, by one or both of the following:

- manually in the plant
- using local controller in the plant

Product Product includes anything produced by a process step and so includes:

- intermediate products, such as the product from one process step, which then becomes the feed for another

Unit Mapping Information

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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=9fc2cf53-e570-4e9f-ad6a-b228ffdb6875>

Assessment Requirements for PMAOPS321 Undertake well management

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include the ability to:

- monitor product and equipment and take action to maximise performance
- perform pre-start checks, start-up/shutdown procedures, and isolations and de-isolations
- identify early warning signs of equipment/processes needing attention or with potential problems
- resolve non-routine problems
- identify hazards and risks and apply risk control procedures.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- all items on a schematic of the production unit and functions of each
- principles of operation of plant/equipment, including well design and construction, fluid dynamics and statics, natural gas and oil characteristics, and reservoir management and characteristics
- interactions between plant items/processes
- systems' operating parameters, integrity limits, product specifications and tolerances, flange, pressure and temperature ratings, product temperature, pressure and flow
- process-specific science (physics, chemistry and biochemistry) to the level of being able to interpret the science and extract factors controlling the process and product, including static electricity principles, corrosion control and chemical handling, environmental aspects and conditions, and hydrate formation
- basis of the process used in the well operation
- impact of external factors (e.g. variations in weather and feed)
- isolation procedures
- emergency shutdown procedures
- function and troubleshooting of major components, their problems and the resolution to these problems
- hierarchy of control
- hazards that may arise in the job/work environment, and:
 - their possible causes
 - potential consequences
 - appropriate risk controls.

Assessment Conditions

- The unit should be assessed holistically and the judgement of competence based on a holistic assessment of the evidence.
- The collection of performance evidence:
 - should occur over a range of situations which include typical disruptions to normal, smooth operations
 - will typically include a supervisor/third-party report focusing on consistent performance and problem recognition and solving. A supervisor/third-party report must be prepared by someone who has a direct, relevant, current relationship with the person being assessed and who is in a position to form a judgement on workplace performance relevant to the unit of competency
 - must include the use of industrial style well allowing preparation and operation
 - may use industry-based simulation for part only of the unit particularly where safety, lack of opportunity or significant cost is an issue.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment in a simulated environment should use evidence collected from one or more of:
 - walk-throughs
 - pilot plant operation
 - demonstration of skills
 - industry-based case studies/scenarios
 - 'what ifs'.
- Knowledge evidence may be collected concurrently with performance evidence (provided a record is kept) or through an independent process, such as workbooks, written assessments or interviews (provided a record is kept).
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.
- The regulatory framework will be reflected in workplace policies and procedures and is not required to be independently assessed.
- Foundation skills are integral to competent performance of the unit and should not be assessed separately.
- Assessors must satisfy the assessor competency requirements that are in place at the time of the assessment as set by the VET regulator.

- In addition, the assessor or anyone acting in subject matter expert role in assessment must demonstrate both technical competency and currency. If the assessor cannot demonstrate technical competency and currency they must assess with a subject matter expert who does meet these requirements.
- Technical competence can be demonstrated through one or more of:
 - relevant VET or other qualification/Statement of Attainment
 - appropriate workplace experience undertaking the type of work being assessed under routine and non-routine conditions
 - appropriate workplace experience supervising/evaluating the type of work being assessed under routine and non-routine conditions
- Currency can be demonstrated through one or more of:
 - being currently employed undertaking the type of work being assessed
 - being employed by the organisation undertaking the type of work being assessed and having maintained currency in accordance with that organisation's policies and procedures
 - having consulted/had contact with an organisation undertaking the type of work being assessed within the last twelve months, the consultation/contact being related to assessment
 - conducting on-the-job training/assessments of the type of work being assessed
 - being an active member of a relevant professional body and participating in activities relevant to the assessment of this type of work.

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