



Australian Government

Department of Education, Employment and Workplace Relations

MTMP3117A Manage, report and upload mob based NLIS data for sheep and goats

Release: 1

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Modification History

Release	TP Version	Comments
1	MTM11v3	Initial release.

Unit Descriptor

This Unit covers the skills and knowledge required to manage the reporting of slaughter data for the mob based National Livestock Identification System (NLIS) data base.

Application of the Unit

This Unit applies to Quality Assurance managers or livestock clerks who are responsible for reconciling actual slaughter data with the shift kill sheet. The Unit also covers the uploading of data to the NLIS data base.

Licensing/Regulatory Information

No licensing, legislative, regulatory or certification requirements apply to this Unit.

Pre-Requisites

MTMP3108A	Overview of the NLIS for sheep and goats
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Employability Skills Information

The Unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Validate the kill sheet with slaughter floor staff	1.1 Liaise with slaughter staff floor to correct kill sheet discrepancies such as out of sequence stock, emergency kills, non-identified stock or non-reading devices. 1.2 Validate slaughter numbers prior to upload of NLIS data.
2. Upload data to the NLIS database	2.1 Access the NLIS database. 2.2 Upload slaughter data via online entry or through file upload.
3. Check NLIS data upload history	3.1 Access the NLIS database. 3.2 Ensure successful upload of data.
4. Respond to upload errors	4.1 Respond to emails from the NLIS database. 4.2 View and respond to error reports. 4.3 Resolve upload issues. 4.4 Record and save resolution of errors. 4.5 Implement, record and review corrective actions.

Required Skills and Knowledge

This section describes the skills and knowledge required for this Unit.

Required skills include:

Ability to:

- reconcile difference between slaughter floor data and kill sheet
- use communication skills to interact with the NLIS database and slaughter floor staff
- use negotiation skills to resolve issues
- take action to improve work performance as a result of self-evaluation, feedback from others, or in response to changed work practices or technology
- take appropriate steps to minimise **workplace health and safety risks** when working with livestock
- work effectively as an individual and as part of a team.

Required knowledge includes:

Knowledge of:

- the NLIS system, including the origin and nature of the system, its commercial importance, role in food safety and importing country requirements, role in traceability
- NLIS regulatory requirements in relation to abattoirs
- sources of errors with NLIS data
- NLIS uploading procedures
- NLIS rules for responding to error emails
- data storage procedures
- status, abbreviations and what they mean, and the required actions to be taken in response.

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment	The meat industry has specific and clear requirements for evidence. A minimum of three forms of evidence is required to demonstrate competency in the meat industry. This is specifically designed to provide evidence that covers the demonstration in the workplace of all aspects of competency over time. These requirements are in addition to the requirements for valid, current, authentic and sufficient evidence. Three forms of evidence means three different kinds of evidence – not three pieces of the same kind. In practice it will mean that most of the Unit is covered twice. This increases the legitimacy of the evidence. All assessment must be conducted against Australian meat industry standards and regulations.
Critical aspects for assessment and evidence required to demonstrate competency in this Unit	Assessment must confirm the ability to: • validate the kill sheet with slaughter floor staff • upload data to the NLIS database • check NLIS data upload history • respond to upload errors. Assessment must confirm knowledge of: • the NLIS system, including the origin and nature of the system, its commercial importance, role in food safety and importing country requirements, role in traceability • NLIS regulatory requirements in relation to abattoirs • sources of errors with NLIS data • NLIS uploading procedures • NLIS rules for responding to error emails • data storage procedures • status, abbreviations and what they mean, and the required actions to be taken in response.
Context of and specific resources for assessment	Assessment must be conducted in the workplace. Resources may include: • enterprise work instructions • Meat and Livestock Australia (MLA) NLIS assistance

	• manufacturer's instructions.
Method of assessment	The following assessment methods are suggested: • workplace referee's report • knowledge test • on-the-job demonstration with assessor observation. Assessment practices should take into account any relevant language or cultural issues related to Aboriginality or Torres Strait Islander, gender, or language backgrounds other than English. Language and literacy demands of the assessment task should not be higher than those of the work role.
Guidance information for assessment	A current list of resources for this Unit of Competency is available from MINTRAC www.mintrac.com.au or telephone 1800 817 462.

Range Statement

The range statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

<i>Workplace health and safety risks</i> when working with livestock may include:	• zoonotic diseases such as Q-Fever • manual handling risks • risk of injury from livestock • risk of sunburn • working from heights such as stock trucks and stockyards • requirements to wear specified Personal Protective Equipment (PPE) • being aware of and managing risks affecting co-workers • risks associated with the use of electrical equipment.
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Unit Sector(s)

Not applicable.

Custom Content Section

Not applicable.