



Australian Government

MSTML4002 Rejuvenate millinery

Release: 1

MSTML4002 Rejuvenate millinery

Modification History

Release 1. Supersedes and is equivalent to LMTML4002A Rejuvenate millinery

Application

This unit of competency covers the skills and knowledge required to clean, repair, re-style and re-size hats.

The unit of competency applies to identifying suitable techniques for rejuvenating millinery to achieve desired outcomes for clients. It encompasses knowledge of a wide range of materials and their response to treatment, and an ability to use a range of cleaning and repair techniques.

Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Millinery

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Determine job requirements

- 1.1 Follow standard operating procedures (SOPs)
- 1.2 Comply with work health and safety (WHS) requirements at all times
- 1.3 Use appropriate personal protective equipment (PPE) in accordance with SOPs
- 1.4 Identify job requirements from specifications, drawings,

job sheets or work instructions

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| 2 | Prepare to rejuvenate millinery | 2.1 | Identify client rejuvenation requirements, including priorities, preferences, budget and timelines |
| | | 2.2 | Identify suitable procedure for rejuvenation, discuss initial pricing and confirm with the client |
| | | 2.3 | Obtain agreement to continue with millinery service and document client requirements |
| | | 2.4 | Prepare materials, equipment and headwear for selected rejuvenation procedure |
| | | | |
| 3 | Clean headwear to meet client requirements | 3.1 | Examine headwear item and select cleaning process most suitable to requirements |
| | | 3.2 | Recognise pest damage and infestation and select process for cleaning |
| | | 3.3 | Use cleaning processes and agents to clean headwear to organisational standards and as agreed to with client |
| | | | |
| 4 | Repair and curate headwear to meet client requirements | 4.1 | Examine damage to headwear and select appropriate processes for repair |
| | | 4.2 | Repair headwear according to organisational standards and as agreed to with client |
| | | 4.3 | Identify vintage and style characteristics of headwear and determine curating requirements considering fabric, age and features of the item |
| | | 4.4 | Undertake curating processes to ensure optimal condition of the headwear item is achieved |
| | | | |
| 5 | Re-style headwear to meet client requirements | 5.1 | Confirm process for re-styling the headwear item based on client sketches or models to present design concepts |
| | | 5.2 | Prepare materials, equipment and headwear item for re-styling, including development of pattern prices, if required |

		5.3	Re-style headwear according to organisational standards and as agreed to with client, using blocks or patterns, if required
6	Re-size headwear to new specifications	6.1	Examine material and design of headwear to determine suitable process for re-sizing
		6.2	Take required measurements for re-sizing and document specifications
		6.3	Implement re-sizing techniques according to the client needs and in consideration of fabrics, design and other materials
		6.4	Check headwear to ensure that item design and strength are maintained after resizing process
7	Finish headwear and finalise service	7.1	Finish headwear according to workplace procedures
		7.2	Check headwear to ensure quality standards are met
		7.3	Use effective interpersonal skills to present to the client
		7.4	Complete and maintain details of finished article and client records according to workplace procedures

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs

- work instructions
- PPE
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling
- WHS practices

Rejuvenation requirements include the following:

- cleaning
- repairing
- re-styling
- re-sizing
- curating
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Finish headwear includes the following:

- satisfy design specifications and client requirements
- brush, steam or press for presentation, as necessary
- conform to client needs and expectations
- conform to workplace quality standards

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTML4002A Rejuvenate millinery

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>

Assessment Requirements for MSTML4002 Rejuvenate millinery

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- interpreting rejuvenation requirements
- preparing materials, equipment and headwear for selected rejuvenation procedure
- applying all five (5) rejuvenation techniques
- using effective interpersonal skills to communicate with client
- finishing headwear according to quality standards
- presenting completed item to client
- completing and maintaining details of finished article and client records according to workplace procedures.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- selection of appropriate rejuvenation techniques:
 - cleaning
 - repairing
 - re-styling
 - re-sizing
 - curating
- vintage and style characteristics of headwear
- industry and product processes and equipment for rejuvenating hats
- materials, equipment and headwear for selected rejuvenation
- a range of textiles and materials, including their response to cleaning and manipulation techniques
- styles of hats from a range of eras
- measurements for resizing
- cleaning processes and agents to clean headwear
- repair processes:
 - sewing or stitching
 - patching

- repairing or reattaching brimming
- attaching clips, decorations, straps, bows and buckles
- re-colouring patches
- replacing fabric and attachments
- curating techniques
- resizing techniques:
 - stretching
 - adding inserts
 - replacing or re-sizing elastic, brims or fasteners
 - remodelling
- workplace procedures.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in rejuvenating millinery, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

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