



Australian Government

MSTML2003 Produce and attach millinery trims

Release: 1

MSTML2003 Produce and attach millinery trims

Modification History

Release 1. Supersedes and is equivalent to LMTML2003A Produce and attach millinery trims

Application

This unit of competency covers the skills and knowledge required to produce and attach millinery trims.

The unit of competency applies to producing and attaching decorative and functional trims for individual millinery items according to design requirements.

Work is conducted according to defined procedures.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Millinery

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Determine job requirements

- | | |
|-----|--|
| 1.1 | Follow standard operating procedures (SOPs) |
| 1.2 | Comply with work health and safety (WHS) requirements at all times |
| 1.3 | Use appropriate personal protective equipment (PPE) in accordance with SOPs |
| 1.4 | Identify job requirements from specifications, drawings, job sheets or work instructions |

2	Prepare to construct trims for millinery items	2.1	Interpret trim design and specifications for finished product
		2.2	Confirm material requirements
		2.3	Determine sequence for the production and attachment of trim
		2.4	Prepare materials by cutting, stiffening or shaping, according to design requirements
		2.5	Perform required measurements to confirm quantities and sizing of trim features
3	Construct millinery trim	3.1	Follow workplace procedures
		3.2	Form, sew, staple or glue trims in preparation for attachment to millinery item
		3.3	Prepare or produce trim features
4	Finalise and check millinery trim	4.1	Prepare adhesives and attachments
		4.2	Attach trim to millinery item, as required, to reflect design
		4.3	Check trimmed or finished article meets specifications, including safety of potentially dangerous items

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of

the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs
- work instructions
- PPE
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling
- WHS practices

Potentially dangerous items include one or more of the following:

- wiring
- pins
- staples
- flower or trim wires
- dyes
- hat elastic

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTML2003A Produce and attach millinery trims

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>

Assessment Requirements for MSTML2003 Produce and attach millinery trims

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria on at least two occasions and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- using millinery trims, tools and equipment
- preparing trim components
- positioning and attaching trims to produce the required outcome on at least two (2) millinery items
- maintaining accurate records
- recognising non-conforming outcomes
- checking trimmed or finished article meets specifications, including safety of potentially dangerous items
- applying workplace procedures.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- millinery processes and equipment
- the composition of materials and components used in the production of millinery items:
 - natural
 - synthetic
 - man-made
 - animal
 - vegetable
 - mineral
 - chemical
- materials and components suitable for the design and production of millinery items:
 - traditional and non-traditional materials used in millinery construction
 - contemporary materials
 - foundation and support materials
 - adhesives
 - wire

- fishing line
- plastic tubing
- sizing
- canvas
- sinamay
- felt pieces
- straw pieces
- braids
- ribbons
- lace
- buttons
- beads
- flowers
- feathers
- net
- fashion fabrics
- physical characteristics:
 - soft
 - pliable
 - hard
 - rigid
- trims, including fabric types, variety, their application and attachment methods:
 - ribbon
 - braid
 - fabric
 - flowers
 - badges
 - buttons
 - studs
 - eyelets
 - fastenings
 - elastic
 - cords
 - feathers
- inspection and checking procedures
- quality standards and practices
- workplace procedures.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in producing and attaching millinery trims, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

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