



Australian Government

MSTML1001 Make a simple headpiece

Release: 1

MSTML1001 Make a simple headpiece

Modification History

Release 1. Supersedes and is equivalent to LMTML1001A Make a simple headpiece

Application

This unit of competency covers skills and knowledge required to design and make a simple headpiece or hair accessory, using a limited range of materials and trims.

Work should be conducted in a highly supervised context, such as VET in Schools, and may involve individual and team-related activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Millinery

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1	Determine job requirements	1.1	Follow standard operating procedures (SOPs)
		1.2	Comply with work health and safety (WHS) requirements at all times
		1.3	Use appropriate personal protective equipment (PPE) in accordance with SOPs
		1.4	Identify job requirements from specifications, drawings, job sheets or work instructions
2	Prepare to make	2.1	Research designs for simple headpieces or hair

	a simple headpiece		accessories according to set criteria
		2.2	Select a design suitable for production and confirm suitability of design with supervisor
		2.3	Identify millinery materials required for chosen design
		2.4	Source materials and production resources
		2.5	Prepare workstation and equipment according to production requirements and workplace procedures
3	Produce a simple headpiece	3.1	Prepare headpiece foundation
		3.2	Prepare millinery materials and components
		3.3	Observe WHS practices in the use of adhesives and size
		3.4	Combine components and foundation by sewing, gluing, bonding or wiring, as required
		3.5	Trim and finish headpiece or hair accessory
4	Complete production	4.1	Check headpiece or hair accessory against design and production requirements
		4.2	Pack headpiece, and store or label for display, sale or transfer
		4.3	Complete production process, housekeeping and required documentation

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of

the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs
- work instructions
- PPE
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

Research includes one or more of the following:

- fashion magazines
- internet
- the work of national and international designers
- costume and millinery collections in museums
- the headwear of different countries and cultures
- adaptations from other design forms

Simple headpiece or hair accessory includes one or more of the following:

- ‘fascinators’
- embellished headbands
- embellished hair combs
- embellished hair clips
- embellished hair pins and slides
- embellished hat pins
- bandannas or scarves

Design and production requirements include one or more of the following:

- the required quantity or dimensions of the materials required for the design
- the techniques required to produce the simple headpiece
- the amount of time available to produce the simple headpiece

Resource requirements include one or more of the following:

- the availability of specialised equipment to produce the simple headpiece
- the budget allocated for sourcing of materials

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTML1001A Make a simple headpiece

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>

Assessment Requirements for MSTML1001 Make a simple headpiece

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- conducting research to select appropriate designs for simple headpieces according to set criteria
- listing materials and components required for production
- identifying production requirements
- handling and manipulating a variety of millinery materials and components
- applying sewing, gluing, bonding or wiring techniques, as required, to make at least two (2) simple headpieces
- completing production and checking a simple headpiece to meet requirements
- complying with production and documentation requirements.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- researching and selecting simple headpiece designs
- simple headpiece and hair accessory foundations
- hair combs
- head bands
- hair clips
- canvas shapes
- sinamay shapes
- hair slides
- hat pins
- handling requirements of selected millinery materials and components, such as:
 - millinery foundations
 - wire
 - canvas
 - sinamay
 - felt pieces

- straw pieces
- braids
- ribbons
- beads
- flowers
- feathers
- net
- fashion fabrics
- adhesives
- size
- commercial trims
- sewing, gluing, bonding or wiring techniques
- production requirements
- set criteria, such as:
 - price point or budget
 - gender
- resource requirements for production of a simple headpiece/hair accessory
- hazard identification and control measures associated with adhesives and size
- workplace procedures
- documentation requirements:
 - list and cost of materials and components
 - collating of research findings.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in making a simple headpiece, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

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