



Australian Government

MSTGN6002 Manage quality system and procedures

Release: 1

MSTGN6002 Manage quality system and procedures

Modification History

Release 1. Supersedes and is equivalent to LMTGN6002A Manage quality system and procedures

Application

This unit of competency covers the skills and knowledge required to manage a quality system and procedures for textile, clothing and footwear (TCF) products and services

The unit of competency applies to management of a quality system and procedures where work requires initiative and judgement to take appropriate action and structure a quality system to support effective business operation.

This unit of competency is applicable to all sectors of the TCF industry.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Generic

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Determine job requirements

- 1.1 Follow standard operating procedures (SOPs)
- 1.2 Comply with work health and safety (WHS) requirements at all times
- 1.3 Use appropriate personal protective equipment (PPE) in accordance with SOPs

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|---|---|-----|---|
| | | 1.4 | Identify job requirements from specifications, drawings, job sheets or work instructions |
| 2 | Implement quality assurance system | 2.1 | Establish, document and communicate quality assurance policy to all levels of the workplace |
| | | 2.2 | Develop sampling techniques that reflect needs of workplace and product |
| | | 2.3 | Establish or maintain quality circles and other relevant aspects of quality assurance systems |
| | | 2.4 | Organise facilitation for monitoring work teams to ensure compliance with standards |
| | | 2.5 | Identify quality standards and regulations and determine relevance to specific products |
| | | 2.6 | Develop and maintain quality assurance system |
| 3 | Plan development of quality procedures | 3.1 | Assess strategic planning to facilitate achievement of quality policy |
| | | 3.2 | Determine and allocate resources to meet requirements |
| | | 3.3 | Determine external quality assessment requirements |
| | | 3.4 | Determine quality procedure and product performance requirements through consultation with internal and external groups |
| | | 3.5 | Plan development of procedures to ensure quality system is maintained and WHS practices are accommodated |
| 4 | Establish implementation and review strategies | 4.1 | Establish implementation strategies to meet workplace objectives |
| | | 4.2 | Undertake or arrange reviews of quality system at appropriate intervals and initiate appropriate action to ensure its continuity, suitability and effectiveness |
| 5 | Evaluate system implementation | 5.1 | Evaluate implementation of system and assess its effectiveness and level of support for internal |

and maintain records

improvement programs

5.2 Assess results, authorise changes to system and take necessary action

5.3 Maintain records and prepare reports

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling
- WHS practices

Australian Standards include:

- the relevant industry or Australian Standards that are current at the time this unit is being undertaken

Quality standards and regulations include, but are not limited to, the following:

- sizing
- labelling
- fire rating
- Australian Standards

Quality assurance systems include, but are not limited to, the following:

- developing and managing the system
- planning procedures development
- conducting audits and monitoring performance

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTGN6002A Manage quality system and procedures

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>