



Australian Government

Assessment Requirements for MSTGN6002 Manage quality system and procedures

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to LMTGN6002A Manage quality system and procedures

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- demonstrating practices to ensure relevant personnel are aware of quality assurance system and procedures, on at least two (2) occasions
- identifying quality standards and regulations and determining relevance to at least two (2) specific products or processes
- establishing implementation strategies to meet workplace objectives for an identified timeframe
- determining quality procedure and product performance requirements through consultation with at least (1) one internal and one (1) external group
- undertaking or arranging reviews of quality system at appropriate intervals and initiating appropriate action to ensure its continuity, suitability and effectiveness
- evaluating implementation of quality system and procedures for a given timeframe, and assessing its effectiveness and level of support for internal improvement programs
- applying workplace procedures to quality management
- maintaining records and preparing reports.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- principles of quality management and their application
- quality systems, such as:
 - quality assurance
 - quality control
 - quality inspection
 - quality improvement
 - total quality control

- delegation of responsibilities within quality systems
- appropriate quality methodologies, their capabilities, limitations, applicability and contribution to outcomes
- quality standards, codes of practice, policies and procedures
- production processes, materials and products
- characteristics of materials, products services and equipment provided by external suppliers
- appropriate quality methodologies, their capabilities, limitations and applicability
- relevant sampling and measurement techniques and quality checking procedures
- mechanism for dispute resolution and effective communication skills
- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in managing quality system and procedures, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.
- The unit is applicable to all TCF sectors and assessment must ensure it is delivered to suit the industry it is being applied to.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>