



Australian Government

Assessment Requirements for MSTGN3005 Plan tasks to assist production operations

Release: 1

Assessment Requirements for MSTGN3005 Plan tasks to assist production operations

Modification History

Release 1. Supersedes and is equivalent to LMTGN3005B Plan tasks to assist production operations

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- planning and organising work tasks, work processes and staff
- using suitable planning techniques
- meeting work process efficiency standards
- communicating all plan information in an effective way to work team, section and individuals, and seeking and acting upon feedback, as appropriate
- using planning tools and techniques to coordinate and sequence tasks and integrate work health and safety (WHS) practices to develop plan that meets workplace requirements
- monitoring implementation of plan, and identifying and applying changes, where required, to improve outcomes
- documenting plan and implementation practices.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- production and work flow system
- factors and constraints that impact on task
- effective work methods to achieve production objectives and timelines
- planning tools and techniques
- documentation practices
- quality standards and procedures
- scheduling techniques
- resourcing policies
- general staffing levels, capabilities and application of standard times
- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in planning tasks to assist production operations, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.
- The unit is applicable to all TCF sectors and assessment must ensure it is delivered to suit the industry it is being applied to.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>