



Australian Government

MSTGN2007 Select, transfer and remove materials and products

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to LMTGN2007B Select, transfer and remove materials and products

Application

This unit of competency covers skills and knowledge required to select, transfer and remove materials and products in support of the production processes.

Work requires discretion, initiative and judgement. Work may be conducted in a variety of environments, such as operational workplace activities, restricted space, hazardous, controlled or exposed conditions.

This unit of competency is applicable to all sectors of the textiles, clothing and footwear (TCF) industry.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

This unit does not cover the use of a forklift.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Generic

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|-------------------------------------|---|
| 1 Determine job requirements | 1.1 Follow standard operating procedures (SOPs) |
| | 1.2 Comply with work health and safety (WHS) requirements at all times |

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| | | 1.3 | Use appropriate personal protective equipment (PPE) in accordance with SOPs |
| | | 1.4 | Identify job requirements from specifications, drawings, job sheets or work instructions |
| 2 | Determine requirements | 2.1 | Review work requests and confirm requirements |
| | | 2.2 | Organise, confirm and record tasks according to specified procedures |
| | | 2.3 | Select, check and correctly use relevant personal and other safety equipment, where needed |
| | | 2.4 | Identify and organise appropriate equipment for transferring materials |
| 3 | Select materials and products | 3.1 | Interpret documentation and identify codes and references indicating source, customer, storage location or batch, where relevant |
| | | 3.2 | Identify and select materials or products to be loaded or unloaded |
| | | 3.3 | Document and report non-conforming materials and products |
| | | 3.4 | Update transfer and store documentation |
| 4 | Load, unload and transfer materials or products | 4.1 | Use suitable equipment (other than forklift) to load and unload materials according to materials handling requirements, safe work practices and correct manual handling techniques |
| | | 4.2 | Transfer materials to correct destination |
| | | 4.3 | Apply environmental requirements and procedures concerned with waste, pollution and recycling of materials at all stages of the process |
| | | 4.4 | Maintain and clean materials, equipment and work environment |
| | | 4.5 | Complete relevant documentation associated with tasks |

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling
- WHS practices

Australian Standards include:

- the relevant industry or Australian Standards that are current at the time this unit is being undertaken

Equipment includes, but is not limited to, one or more of the following:

- hand and power tools
- pallet truck and hand trolleys
- overhead cranes

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTGN2007B Select, transfer and remove materials and products

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>