



Australian Government

MSTGN2003 Work in the TCF industry

Release: 1

MSTGN2003 Work in the TCF industry

Modification History

Release 1. Supersedes and is equivalent to LMTGN2003B Work in the Textiles, Clothing and Footwear industry

Application

This unit of competency covers the skills and knowledge required to identify key production processes within a textiles, clothing and footwear (TCF) sector.

The unit of competency applies to all sectors in the TCF industry. It may be applied to a specific sector but must include production processes and flow of product from raw materials through to distribution.

The unit of competency applies to working in any sector of the TCF industry and includes identification of applicable legislation, guidelines and workplace practices for the relevant sector.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Generic

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

- | | |
|--------------------|--|
| 1 Determine | <div>1.1 Follow standard operating procedures (SOPs)</div> <div>1.2 Comply with work health and safety (WHS) requirements at all times</div> <div>1.3 Use appropriate personal protective equipment (PPE) in</div> |
|--------------------|--|

			accordance with SOPs
		1.4	Identify job requirements from specifications, drawings, job sheets or work instructions
2	Prepare to work in the TCF industry	2.1	Identify relevant TCF sectors
		2.2	Identify Industry representatives and their roles
		2.3	Identify relevant legislation and guidelines common to employment within identified TCF sector
		2.4	Identify TCF worker rights, responsibilities and legal obligations
		2.5	Identify features of product quality in identified workplace
		2.6	Recognise the role of employability skills in TCF workplace
3	Identify production processes and supply chains	3.1	Identify materials used in the TCF workplace
		3.2	Identify workplace production processes for converting materials into products
		3.3	Identify workplace supply chains for products
4	Recognise workplace processes	4.1	Identify workplace practices and describe key activities of workplace
		4.2	Distinguish key personnel and their roles
		4.3	Identify WHS practices and participate in initial WHS orientation
		4.4	Identify workplace areas or departments and their role in the production process
5	Learn skills for productive work	5.1	Identify required skills for current work role
		5.2	Recognise own skills and skills limitations, and identify

		opportunities for further skill development
	5.3	Develop a plan for learning required skills, with support of supervisor
	5.4	Participate in learning and development activities
6	Manage own work	
	6.1	Take responsibility for own work tasks and role
	6.2	Exercise initiative and express ideas and suggestions for improvements in own work processes
	6.3	Apply problem-solving strategies to address problems, inconsistencies or concerns when fulfilling work role
	6.4	Monitor own work against workplace standards, identify areas for improvement, and seek improvement
	6.5	Work effectively and cooperatively with others in work team

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal,

	- pollution control and recycling - WHS practices
Australian Standards include:	the relevant industry or Australian Standards that are current at the time this unit is being undertaken
Materials include, but are not limited to, one or more of the following:	- natural and synthetic fibres, fabrics and textiles - animal hides - components, such as buttons and zips
Key personnel include, but are not limited to, one or more of the following:	- supervisor or team leader - production staff and operators - management and specialist support staff - unions or industry associations or representatives - WHS representatives
WHS practices	WHS practices include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and include one or more of the following: - manual handling techniques - SOPs - PPE - safe materials handling - taking of rest breaks - ergonomic arrangement of workplaces - following marked walkways - safe storage of equipment - housekeeping - reporting accidents and incidents - environmental practices

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTGN2003B Work in the Textiles, Clothing and Footwear industry

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>

Assessment Requirements for MSTGN2003 Work in the TCF industry

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- recognising key industry sectors and industry bodies
- identifying relevant standards, legislation and guidelines common to employment within identified TCF sector
- identifying production processes and supply chains in identified TCF sector
- recognising own skills and skills limitations, and identifying opportunities for further skill development
- distinguishing key roles, process and personnel in identified workplace
- taking responsibility for own work tasks and role and monitoring own work against workplace standards
- working effectively and cooperatively with others in work team.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- key industry and workplace processes and representatives:
 - industry associations
 - unions
 - relevant legislative bodies governing work health and safety (WHS), environmental protection and anti-discrimination
- applicable legislation and guidelines:
 - WHS
 - anti-discrimination
 - equal employment opportunities (EEO)
 - workplace diversity
 - freedom of information
 - environmental guidelines
 - industrial relations awards

- Australian Standards
- industry terminology and acronyms
- TCF industry relevant sectors which relate to, overlap or are part of the supply chain to the workplace, such as:
 - textile production
 - early stage wool processing
 - cotton ginning
 - textile fabrication
 - clothing production
 - millinery
 - footwear production
 - footwear repair
 - leather production
 - laundry operations
 - dry cleaning operations
 - TCF mechanic/technician
 - medical grade footwear
 - technical textiles and non-wovens
 - fashion design and technology
- quality standards and practices:
 - specified standards of production
 - consistency in quality
 - producing to specification
 - working within specified time requirements
 - meeting customer requirements
- job descriptor
- roles and functions of departments/sections/units
- supply chain:
 - product flow from raw materials to production, distribution, marketing and sale
 - customers and suppliers
- WHS practices, including hazard identification and control measures
- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in working in the TCF industry, at least to the level being assessed, with relevant industry knowledge and experience.

- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.
- The unit is applicable to all TCF sectors and assessment must ensure it is delivered to suit the industry it is being applied to.

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