



Australian Government

MSTFR3004 Re-cover footwear

Release: 1

MSTFR3004 Re-cover footwear

Modification History

Release 1. Supersedes and is equivalent to LMTFR3004A Re-cover footwear

Application

This unit of competency covers the skills and knowledge required to re-cover footwear using glue or stitching methods.

This unit of competency applies to stripping and re-covering of shoes with new material.

Work may be conducted in small to large scale enterprises and may involve individual and team activities. Work is performed within defined procedures under direct supervision.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Footwear repair

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1	Determine job requirements	1.1	Follow standard operating procedures (SOPs)
		1.2	Comply with work health and safety (WHS) requirements at all times
		1.3	Use appropriate personal protective equipment (PPE) in accordance with SOPs
		1.4	Identify job requirements from specifications, drawings, job sheets or work instructions

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| 2 | Prepare to re-cover footwear | 2.1 | Inspect shoes, identify repair materials and advise customer on costs prior to commencing shoe repair |
| | | 2.2 | Prepare and review job sheet to ensure all requirements are included |
| | | 2.3 | Determine appropriate method of re-covering the shoe and select, check and prepare appropriate tools and materials |
| | | 2.4 | Strip down shoe to separate upper, heel block and sole unit without causing damage to the shoe components |
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| 3 | Make patterns and secure fabric | 3.1 | Mask heel block using appropriate masking process |
| | | 3.2 | Cut out, check and adjust pattern as required |
| | | 3.3 | Cover upper using appropriate masking technique |
| | | 3.4 | Cut out material to match patterns, specifications and client requirements |
| | | 3.5 | Secure fabric to upper |
| | | 3.6 | Re-last the underneath of the shoe |
| | | | |
| 4 | Finish and check shoe | 4.1 | Reattach heel to the sole |
| | | 4.2 | Secure sole using appropriate securing process |
| | | 4.3 | Check cover for fit and finish and make adjustments as appropriate |
| | | 4.4 | Ink, clean, polish and finish off sole and heels to match original shoe colour as close as possible |
| | | 4.5 | Package, label and store re-covered shoes and maintain records |

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling
- WHS practices

Australian Standards include:

- the relevant industry or Australian Standards that are current at the time this unit is being undertaken

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTR3004A Re-cover footwear

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>

Assessment Requirements for MSTFR3004 Re-cover footwear

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- inspecting shoes, identifying repair materials and advising customer on costs prior to commencing shoe repair
- determining appropriate method of recovering shoe, and selecting, checking and preparing appropriate tools and materials
- stripping down shoe to separate upper, heel block and sole unit without causing damage to the shoe components
- making patterns of shoe components, and cutting and securing fabric
- re-covering shoes to meet quality and enterprise standards on at least two (2) occasions
- securing fabric and assembling shoe components
- checking cover for fit and finish and making adjustments as appropriate
- inking, cleaning, polishing and finishing off sole and heels to match original shoe colour as close as possible
- packaging, labelling and storing repaired shoes and maintaining records.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- full range of footwear styles and their structure and construction
- characteristics and use of adhesives and primers and their safe application and disposal
- characteristics of typical leathers, fabrics, and other materials used in shoe construction and repair
- quality standards and leather handling procedures
- general industry housekeeping policies and procedures
- quality practices
- workplace procedures
- practices for recording and reporting.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in re-covering footwear, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

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