



Australian Government

Assessment Requirements for MSTFP4004 Assemble and finish custom-made shoe

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to LMTFP4004A Assemble and finish custom-made shoe

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- performing all preparatory work operations on shoe in sequence
- setting machines within specified tolerances and in accordance with manufacturer specifications
- applying manual and machine assembly and making techniques according to workplace procedures
- assembling at least three (3) pairs of shoes using the appropriate construction techniques in accordance with work requirements
- conducting finishing operations in accordance with specifications
- assessing final quality against work specifications
- identifying and addressing construction problems as required to meet quality standards
- operating various shoe assembly machines and processes according to workplace procedures
- communicating effectively with clients, individuals, work groups and supervisors
- using discretion and judgement to select, interpret and apply procedures and processes
- preparing and presenting records and reports in appropriate formats
- applying work health and safety (WHS) and environmental policies in work operations.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- shoe construction methods
- manufacturer machine specifications, selection of materials, stitch types, needle threads and their qualities
- manual and machine procedures for making and assembling shoe components
- materials used including adhesives and solvents and safety requirements in their use
- quality standards and leather handling procedures

- WHS and environmental aspects of relevant workplace activities
- effective communication with clients and other personnel
- workplace procedures
- practices for recording and reporting.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in assembling and finishing custom-made shoes, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>