



Australian Government

Assessment Requirements for MSTFP3005 Supervise footwear production operations

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to LMTFP3005B Supervise footwear production operations

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices and other reference material
- applying relevant standards
- allocating resources (machines, staff, materials and production processes)
- clarifying and communicating tasks, roles and responsibilities
- allocating work for operators or team members
- identifying and reporting problems with work flow
- solving problems
- communicating effectively with other employees and management
- implementing appropriate ways of correcting non-compliance and inefficiencies
- applying techniques to monitor production work
- providing technical support
- monitoring work health and safety (WHS) practices in work operations
- checking production outputs against specifications
- maintaining accurate records.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- production and work flow system in the workplace
- production resources (machines, staff, materials and production processes)
- tasks, roles and responsibilities of relevant personnel
- factors and constraints that impact on effective workflow
- ways of controlling factors and constraints
- efficient operation of all footwear production machines and processes within area of supervision
- quality assurance standards and procedures
- training requirements and processes

- team dynamics
- resource allocation and work organisation
- WHS legislation
- WHS practices, including hazard identification and control measures
- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in supervising footwear production operations, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>