



Australian Government

Assessment Requirements for MSTFP3004 Contribute to footwear production improvement processes

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to LMTFP3004B Contribute to footwear production improvement processes

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices and other reference material
- applying relevant standards
- reviewing footwear production processes
- identifying and assessing improvement opportunities
- identifying methods of monitoring production outcomes
- assessing footwear production outcomes against production goals
- evaluating implications of improvement
- addressing any possible negative implications
- communicating effectively within the workplace with colleagues and management on process improvement options and outcomes
- conducting quality checks to identify outcomes of improvements
- applying workplace procedures
- sequencing operations
- maintaining accurate records.

Knowledge Evidence

- Evidence must be provided that demonstrates knowledge of:
- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- quality standards applying to footwear handling procedures, construction processes and finished product
- effective communication to review processes and seek improvements
- footwear production processes
- production requirements:
 - timing requirements
 - quantity
 - quality
 - specific order requirements

- procedural requirements
- work health and safety (WHS)
- personnel
- resource use
- suppliers in supply chain
- production waste, waste handling and disposal, and waste minimisation:
 - unusable materials and off-cuts
 - delays
 - movement and transport
 - poor process design
 - inventory
 - inefficient performance of a process
 - making defective items
- impact of incorrect production techniques
- production suppliers and value chain concepts
- WHS practices, including hazard identification and control measures
- quality practices
- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in contributing to footwear production improvement processes, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>