



Australian Government

Assessment Requirements for MSTCL2003

Perform basic maintenance of headwear

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to LMTCL2018B Perform basic maintenance of headwear

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- assessing condition of headwear, confirming instructions for maintenance and clarifying instructions or specifications
- developing sequence of practical steps
- applying a range of methods related to maintaining or repairing headwear
- operating machines and equipment, including heat and steam equipment
- cleaning or refinishing at least three (3) different examples of headwear with different styles or fabrics
- checking to ensure work meets quality standards
- recording and reporting non-conformance or faults
- maintaining accurate maintenance records.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- industry and product processes and equipment
- characteristics of headwear fibres, fabrics and other materials
- basic alteration techniques
- maintenance and repair processes, such as:
 - basic restoration
 - basic alteration
 - standard repair processes
 - refinishing processes
 - cleaning of headwear
 - basic repairs
- quality standards and practices

- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in maintaining headwear, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>