



Australian Government

MSS408002 Audit the use of competitive tools

Release: 1

MSS408002 Audit the use of competitive tools

Modification History

Release 1. Supersedes and is equivalent to MSS408002A Audit the use of competitive tools

Application

This unit of competency covers the skills and knowledge required to audit the use of competitive systems and practices tools, modify a tool or its application and change the mix of tools used as appropriate. It also covers changing the emphasis and culture away from the use of competitive systems and practices tools as the main focus to taking a whole of enterprise approach with the tools being seen as supporting measures to strategic goals.

This unit is intended for managers and people with a similar sphere of influence and scope of authority and responsibility. It is focused on auditing the practice of competitive systems and practices and implementing changes identified through the audit.

The unit includes monitoring workplace practice and the application of selected tools and taking action to ensure progress is continuing towards the desired future state. It applies to individuals who are familiar with competitive systems and practices and with a broad range of competitive tools with depth in a moderate range of tools.

This unit may also be applied to service organisations applying competitive systems and practices principles.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Competitive systems and practices

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|----------|-------------------------------------|------------|---|
| 1 | Establish systems to monitor | 1.1 | Determine agreed indicators of progress towards desired future state. |
|----------|-------------------------------------|------------|---|

	progress towards becoming competitive	1.2	Establish contribution to future state indicators by internal and external value stream contributors.
		1.3	Capture information showing progress towards desired future state.
		1.4	Analyse information to determine continued progress towards desired future state.
		1.5	Ensure there are systems which allow monitoring to proceed routinely.
2	Identify areas of operations practice to improve in consultation with work teams and other employees	2.1	Identify work teams, areas and value stream members which could be making better progress towards desired future state.
		2.2	Examine competitive tools being used and their contribution towards progress.
		2.3	Examine other work practices and their contribution towards progress.
		2.4	Manage required stakeholder consultations.
		2.5	Agree on the cause or causes of progress which is not to plan.
		2.6	Determine appropriate competitive tools use to improve progress.
		2.7	Develop an implementation plan.
3	Facilitate the improvement to operations practice across the organisation	3.1	Obtain support and necessary approvals from process/system owners.
		3.2	Arrange for the introduction of new tools or modifications to existing tool practice as required.
		3.3	Arrange for skills and other infrastructure development, as required.
		3.4	Consult with stakeholders, including value stream members, about the impact of these changes.
		3.5	Manage implementation of proposed changes to tools use.

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Competitive systems and practices include one or more of:	Competitive systems and practices may include, but are not limited to: • lean operations • agile operations • preventative and predictive maintenance approaches • statistical process control systems, including six sigma and three sigma • Just in Time (JIT), kanban and other pull-related operations control systems • supply, value, and demand chain monitoring and analysis • 5S • continuous improvement (kaizen) • breakthrough improvement (kaizen blitz) • cause/effect diagrams • overall equipment effectiveness (OEE) • takt time • process mapping • problem solving • run charts • standard procedures • current reality tree.
Future state includes one or more of:	• process reliability • waste • health, safety and environment (HSE) • maintenance

- systems.

**Organisation
includes:**

- any part of an operations or service organisation
- companies, government bodies or other body of people aiming to produce a product to service a customer.

**Improvements
include one or more
of:**

- the use of different or additional tools
- the application of the current tools in use in a different way
- a change of emphasis from ‘tools’ to an accepted part of the organisation’s culture.

Unit Mapping Information

Release 1. Supersedes and is equivalent to MSS408002A Audit the use of competitive tools

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5b04f318-804f-4dc0-9463-c3fb9a3fe998>