



Australian Government

Assessment Requirements for MSS407031

Review continuous improvement processes

Release: 1

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Modification History

Release 1. Unit code changed. Application changed. Elements changed. Performance Criteria changed. Foundation Skills populated. Assessment Requirements changed. Workplace outcome changed. Supersedes and is not equivalent to MSS407017 Review continuous improvement processes.

Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and demonstrated the ability to:

- Identify, plan for and implement at least one improvement to continuous improvement (kaizen) processes across one of the following:
 - team or work area
 - department
 - small to medium enterprise.

Knowledge Evidence

There must be evidence the candidate has knowledge of:

- underpinning values relevant to competitive systems and practices and their application within continuous improvement including:
 - respect for people
 - respect for process
 - empowered teams and devolved decision making and/or strategy deployment
 - transparency and culture of learning
 - go and see and/or go to the source decision making
 - creation of value and customer perceived value
 - rapid cycle or iterative development
 - empirical development
- kaizen processes and their implementation
- relevance and value of KPIs
- distinction between KPIs leading to suboptimal performance and those optimising the whole, including their:
 - appropriateness
 - currency
 - unintended consequences
 - signal and noise

- bases for evaluating outcomes of solutions
- resource considerations
- competitive systems and practices and tools being implemented by organisation
- legislation, regulation, codes of practice, contracts for work role
- sustainability principles relevant to continuous improvement processes
- techniques to facilitate communications and agreement across levels and areas of the organisation
- common indicators of need for knowledge and/or skills development
- evaluation of options to address knowledge and/or skills development needs.
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Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources
- modelling of industry operating conditions, including:
 - functioning competitive systems and practices.
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Links

Companion Volume Implementation Guides are found in VETNet –

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5b04f318-804f-4dc0-9463-c3fb9a3fe998>