



Australian Government

Assessment Requirements for MSS403031 Analyse and improve manual handling processes

Release: 1

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Modification History

Release 1. Unit code changed. Unit title changed. Application changed. Performance Criteria changed. Foundation Skills populated. Range of Conditions removed. Assessment Requirements changed. Supersedes and is equivalent to MSS403032 Analyse manual handling processes.

Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and demonstrated the ability to:

- analyse and improve at least 2 manual handling processes or one process on 2 occasions.
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Knowledge Evidence

There must be evidence the candidate has knowledge of:

- ergonomically unsound and sound movements
- types of activities/movement that constitute manual handling, and related hazards, including:
 - lifting
 - pushing
 - pulling
 - holding
 - restraining
 - throwing
 - carrying
 - packing
 - typing
 - assembling
 - cleaning and sorting
 - using hand-tools
 - operating machinery and equipment
- hazards arising from items to be handled including:
 - weight
 - size
 - shape
 - location

- condition
- work health and safety (WHS) Acts and regulations and codes of practice as they apply to manual handling
- principles of job and work method design as applied to efficient and safe movement
- aids that can assist with or substitute for manual handling.
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Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - documented manual handling procedures or process/work instructions
 - risk assessment process or procedures
- modelling of industry operating conditions.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume Implementation Guides are found in VETNet – -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5b04f318-804f-4dc0-9463-c3fb9a3fe998>