



Australian Government

MSS403003 Contribute to improvements in competitive systems and practices

Release: 1

MSS403003 Contribute to improvements in competitive systems and practices

Modification History

Release 1. Unit code changed. Unit title changed. Application changed. Performance Criteria changed. Foundation Skills populated. Range of Conditions removed. Assessment Requirements changed. Supersedes and is equivalent to MSS403001 Review competitive systems and practices.

Application

This unit describes the skills and knowledge required to review five key performance areas of competitive systems and practices in a team or work area and improve performance and/or integration with the broader competitive systems and practices context.

This unit applies to operational staff, team leaders, technicians, tradespeople or others who have been given responsibility to contribute to the holistic implementation and improvement of competitive systems and practices.

This unit applies to any organisation that is implementing competitive systems and practices.

No licensing or certification requirements exist at the time of publication. Relevant legislation, industry standards and codes of practice within Australia must be applied.

Competency Field

Competitive systems and practices

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Contribute to the improvement of the operations system in team or work area	1.1 Identify key performance indicators (KPIs) for health, safety and environment, quality, capability, cost and delivery within area of operations. 1.2 Review competitive systems and practices to improve health, safety and environment performance of self and others 1.3 Review competitive systems and practices to maximise quality consistency 1.4 Review team capability in competitive systems and practices to identify any skills or other development needs 1.5 Review competitive systems and practices to maximise customer

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
	benefit/cost ratio 1.6 Review competitive systems and practices to reduce lead time to delivery, within own scope of authority and responsibility 1.7 Work with key stakeholders to resolve conflicts which arise from implementation of competitive systems and practices 1.8 Contribute to discussions with stakeholders to evaluate overall costs, benefits and risks of improvement options and select improvements 1.9 Model and encourage communications based on respect for people and team expertise
2. Implement improvements	2.1 Work with team and, where relevant, other stakeholders, to plan and implement selected improvements 2.2 Check that selected improvements improve the system as a whole and do not result in unintended consequences 2.3 Monitor implementation and make adjustments to achieve and sustain improvements

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

- Reading skills to interpret workplace documentation
- Writing skills to complete workplace documentation
- Oral communication skills to liaise with range of stakeholders
- Numeracy skills to identify and interpret KPIs
- Learning skills to review team capabilities and identify development needs.

Other foundation skills essential to performance are explicit in the performance criteria of this unit.

Unit Mapping Information

Release 1. Supersedes and is equivalent to MSS403001 Review competitive systems and practices.

Links

Companion Volume Implementation Guides are found in VETNet – -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5b04f318-804f-4dc0-9463-c3fb9a3fe998>

Assessment Requirements for MSS403003 Contribute to improvements in competitive systems and practices

Modification History

Release 1. Unit code changed. Unit title changed. Application changed. Performance Criteria changed. Foundation Skills populated. Range of Conditions removed. Assessment Requirements changed. Supersedes and is equivalent to MSS403001 Review competitive systems and practices.

Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and demonstrated the ability to:

- review key performance indicators (KPIs) for health, safety and environment, quality, capability, cost and delivery relevant to the area of operations on at least one occasion
- identify and implement at least 2 improvements, each targeting improved performance in a different KPI.
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Knowledge Evidence

There must be evidence the candidate has knowledge of:

- techniques for monitoring health, safety and environment, quality, capability, cost and delivery
- KPIs relevant to health, safety and environment, quality, capability, cost and delivery; and their use and problems
- cost components of processes, products or services related to the area of operations
- types of muda relevant to the processes or products including 'required' muda
- methods of minimising muda
- kaizen (continuous improvement)
- methods for identifying customer benefit/cost ratio
- techniques for identifying and improving employee capability
- underpinning values relevant to competitive systems and practices and their relevance to work area or team including:
 - respect for people
 - respect for process
 - transparency and culture of learning.
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Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources
- modelling of industry operating conditions, including:
 - functioning competitive systems and practices environment.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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