



Australian Government

MSS027026 Implement environmental legislation, codes and standards

Release: 1

MSS027026 Implement environmental legislation, codes and standards

Modification History

Release 1. Unit code changed. Unit title changed. Application changed. Elements changed. Performance Criteria changed. Foundation Skills populated. Assessment Requirements changed. Supersedes and is not equivalent to MSS027014 Apply environmental legislation, codes and standards.

Application

This unit describes the skills and knowledge required to interpret and implement environmental legislation, codes and standards into site, project or program procedures.

This unit applies to environmental site coordinators, environmental managers, senior environmental officers or similar roles who are required to interpret complex legal and technical documents, develop and revise site or project-specific environmental management procedures, explain the implications of these procedures to personnel and monitor work activities to ensure compliance.

No licensing or certification requirements exist at the time of publication. Relevant legislation, industry standards and codes of practice within Australia must be applied.

Pre-requisite Unit

Nil

Competency Field

Environmental monitoring and technology

Unit Sector

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Access and interpret relevant legislation, codes and standards	1.1 Read and interpret legislative, regulatory and licensing requirements and approvals that apply to site or project 1.2 Analyse the broad significance of these requirements for the organisation, key job roles and specific work activities 1.3 Identify legal accountability, obligations and consequences of

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	non-compliance 1.4 Obtain advice from relevant personnel and/or external expertise to clarify and/or confirm impact of environmental law matters on site or project activities 1.5 Clarify own scope of responsibility and authority for achieving specific environmental outcomes
2. Develop procedures to comply with requirements	2.1 Review workplace environmental management policies, plans and procedures against legislative requirements 2.2 Determine areas that need project or site-specific environmental management procedures and confirm or amend with input from manager 2.3 Draft new or revised procedures to address identified gaps or deficiencies 2.4 Provide draft documentation to relevant personnel for review and approval
3. Promote compliance with procedures	3.1 Distribute clear information about the environmental management roles and responsibilities of site personnel 3.2 Provide clear information about workplace environmental management policies, plans and procedures and work instructions 3.3 Explain the implications of non-compliance to all site personnel in work area 3.4 Empower site personnel through coaching and mentoring to manage their own environmental responsibilities
4. Monitor and report on compliance	4.1 Plan work activities to ensure environmental compliance 4.2 Recognise when current or planned activities may require changes to existing licences and approvals and notify relevant personnel 4.3 Implement environmental management policies, plans and procedures to ensure compliance and achieve environmental objectives and key performance indicators 4.4 Obtain and collate environmental data to support preparation of required reports and compliance information 4.5 Review environmental data for completeness and accuracy and identify opportunities for improving compliance 4.6 Complete reporting requirements in accordance with workplace procedures and legislative requirements

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
5. Maintain currency of environmental procedures	5.1 Monitor reliable sources of information to identify changes to legislation, codes and standards 5.2 Determine changes that require immediate action and recommend changes and obtain approvals according to procedures 5.3 Communicate changes using delivery strategies, format, style and language suitable for type of change and target audience 5.4 Maintain records of monitoring activity, changes made and changes pending

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

- Reading skills to interpret complex workplace documents, legislative requirements
- Writing skills to develop workplace procedures and explanatory information
- Oral communication skills to provide coaching and mentoring and to communicate with manager and other personnel
- Numeracy skills to collate and report on environmental data.

Other foundation skills essential to performance are explicit in the performance criteria of this unit.

Range of Conditions

Unit Mapping Information

Release 1. No equivalent unit.

Links

Companion Volume Implementation Guides are found in VETNet - -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5b04f318-804f-4dc0-9463-c3fb9a3fe998>

Assessment Requirements for MSS027026 Implement environmental legislation, codes and standards

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Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and demonstrated the ability to:

- interpret legislation, codes or standards to develop or revise and implement at least 4 environmental management procedures
- promote compliance with the 4 procedures with at least 3 people.
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Knowledge Evidence

There must be evidence the candidate has knowledge of:

- legal terminology, including statute, acts, regulations and ordinances
- reliable sources of information on environmental legislation, codes and standards and changes
- responsible bodies at federal and state and territory levels
- major features of federal and state and territory environmental legislation, regulations and local government by-laws, policies and plans that apply to the site, project or program
- organisation's environmental management plans, policies, procedures and work instructions that apply to the site, project or program
- workplace procedures for the development, revision, improvement and approval of environmental management policies, plans, procedures and work instructions
- workplace environmental reporting requirements for the work area, site, project or program and reporting procedures
- types of site personnel
- interpersonal communication, negotiation and conflict resolution techniques
- techniques to promote engagement and trust with stakeholders
- use of format, style and language to communicate information to suit different target audiences.
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Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - maps and site photos
 - site/project history
 - digital camera and monitoring and sampling equipment
 - environmental management plan and procedures
- modelling of industry operating conditions, including:
 - access to computer and information systems.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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