



**Australian Government**

# **Assessment Requirements for MSMWH5601 Develop WHS management system**

**Release: 1**

# **Assessment Requirements for MSMWHS601 Develop WHS management system**

## **Modification History**

Release 1. Supersedes and is equivalent to MSAPMOHS601A Establish workplace OHS management system

## **Performance Evidence**

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include the ability to:

- ascertain requirements for development of WHS management system
- develop appropriate documentation, including:
  - policies and procedures
  - training material
- identify and source financial and human resources
- develop training strategy to address WHS training requirements
- consult and negotiate to implement or review policies and procedures
- apply a systematic process to planning and implementation or review of WHS systems.

## **Knowledge Evidence**

Must provide evidence that demonstrates knowledge relevant to their job sufficient to fulfil their job role, including:

- regulatory requirements relevant to role, including duty of care responsibilities
- requirements for WHS record keeping and reporting
- principles and practices of effective WHS management and risk control
- elements and requirements of a WHS management system
- other management systems requiring interface or integration with the WHS management system
- barriers to implementation of WHS, including language and literacy, cultural diversity of workforce and workplace culture in relation to WHS
- relevant organisation procedures, practices, codes and signs/symbols
- organisations goals, targets and measures
- hierarchy of control.

## **Assessment Conditions**

- The unit should be assessed holistically and the judgement of competence based on a holistic assessment of the evidence.
- The collection of performance evidence is best done from a report and/or folio of evidence drawn from:

- a single project which provides sufficient evidence of the requirements of all the elements and performance criteria
- multiple smaller projects which together provide sufficient evidence of the requirements of all the elements and performance criteria.
- A third-party report, or similar, may be needed to testify to the work done by the individual, particularly when the project has been done as part of a project team.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Knowledge evidence may be collected concurrently with performance evidence (provided a record is kept) or through an independent process, such as workbooks, written assessments or interviews (provided a record is kept).
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.
- Foundation skills are integral to competent performance of the unit and should not be assessed separately.
- As a minimum, assessors must satisfy the Standards for Registered Training Organisations 2015 assessor requirements.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=d1287d36-dff4-4e9f-ad2c-9d6270054027>