



Australian Government

MSMWHHS110 Follow emergency response procedures

Release: 1

MSMWHS110 Follow emergency response procedures

Modification History

Release 1. Supersedes and is equivalent to MSAPMOHS110A Follow emergency response procedures

Application

This unit of competency covers the skills and knowledge required to follow emergency response procedures in the workplace. It involves the use of workplace policies and procedures to maintain a safe work environment for oneself and others.

This unit of competency applies to personnel who are required to know the signals when an emergency situation takes place as well as the proper procedures to follow in order to save oneself from possible injury and/or death.

The unit of competency may be used as part of an induction program for new workers.

This unit of competency applies to an individual working alone or as part of a team/work group and working in liaison with other shift team members and the control room operator, as appropriate.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Work health and safety

Unit Sector

Elements and Performance Criteria

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element

1 **Identify emergency situation**

1.1 Identify emergency signals and controls on machines and/or at the worksite

1.2 Interpret the signals to take appropriate action

		1.3	Identify emergency where there is no mechanical/electronic signal
2	Follow emergency procedures	2.1	Report emergency according to procedures
		2.2	Identify emergency leader
		2.3	Follow workplace procedures and work instructions for dealing with a range of emergencies, under direct supervision of emergency leader
		2.4	Describe the potential consequences of failing to follow these procedures and instructions
		2.5	Describe what to do if the emergency leader cannot be located when emergency occurs

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Regulatory framework

The latest version of all legislation, regulations, industry codes of practice and Australian/international standards, or the version specified by the local regulatory authority, must be used, and include one or more of the following:

- legislative requirements, including work health and safety (WHS)
- industry codes of practice and guidelines
- environmental regulations and guidelines
- Australian and other standards
- licence and certification requirements

Procedures

All operations must be performed in accordance with relevant procedures.

Procedures are written, verbal, visual, computer-based or in some other form, and include one or more of the following:

- work instructions
- standard operating procedures (SOPs)
- safe work method statements (SWMS)
- formulas/recipes
- batch sheets
- temporary instructions
- any similar instructions provided for the smooth running of the plant

Identifying emergency signals

Identifying emergency signals includes one or more of the following:

- recognising emergency alarm:
 - visual (e.g. flashing lights)
 - auditory (e.g. alarms - siren/horn)
- other signs of an emergency for that plant or site

Emergency procedures

Emergency procedures include:

- work instructions and actions to take to deal with specific emergencies
- emergency issues that workers must raise with designated personnel
- designated personnel
- what to do if the emergency leader cannot be located

Emergencies

Emergencies include one or more of the following:

- observation of injury or incident in the workplace
- fires
- chemical or oil spills
- gas leak or vapour emission
- utilities failure
- bomb scares
- failure or malfunction of plant/machinery

Designated personnel

Designated personnel include one or more of the following:

- employer
- supervisor
- employees elected as emergency team leader
- other personnel with emergency team leader responsibilities

Unit Mapping Information

Release 1. Supersedes and is equivalent to MSAPMOHS110A Follow emergency response procedures

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=d1287d36-dff4-4e9f-ad2c-9d6270054027>

Assessment Requirements for MSMWHS110 Follow emergency response procedures

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria and demonstrate the ability to:

- recognise emergency signals and other communication of an emergency
- identify emergency situations in which there is no mechanical/electronic signal
- follow procedures to:
 - identify the emergency leader
 - take the appropriate action in an emergency
 - report according to procedures.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- emergency, fire and injury procedures
- spill or other loss of containment (LOC) procedures
- communicating methods appropriate to role
- reporting requirements.

Assessment Conditions

Competency must be achieved before performing this work unsupervised. Therefore this unit will typically be assessed off the job. Where assessment is undertaken on the job, appropriate supervision and safety precautions must be provided.

The unit should be assessed holistically and the judgement of competence based on a holistic assessment of the evidence.

The collection of performance evidence:

- should provide evidence of the ability to perform over the range of situations which might be expected to be encountered including typical disruptions to normal, smooth work conditions
- will typically include the use of appropriate tools, equipment and safety gear requiring demonstration of preparation, operation, completion and responding to problems
- may use industry-based simulation particularly where safety, lack of opportunity or significant cost is an issue.

Off-the-job assessment must sufficiently reflect realistic operational workplace conditions that cover all aspects of workplace performance including environment, task skills, task management skills, contingency management skills and job role environment skills.

On-the-job assessment will typically involve participation in an emergency drill.

Assessment in a simulated environment should use evidence collected from one or more of:

- walk-throughs
- demonstration of skills
- industry-based case studies/scenarios
- ‘what ifs’.

Knowledge evidence may be collected concurrently with performance evidence (provided a record is kept) or through an independent process, such as workbooks, written assessments or interviews (provided a record is kept).

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

The regulatory framework will be reflected in workplace policies and procedures and is not required to be independently assessed.

Foundation skills are integral to competent performance of the unit and should not be assessed separately.

As a minimum, assessors must satisfy the Standards for Registered Training Organisations 2015 assessor requirements.

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