



Australian Government

MSMSUP101 Clean workplace or equipment

Release: 2

MSMSUP101 Clean workplace or equipment

Modification History

Release 2. Equivalent. Minor edits for improved clarity. Range of conditions removed. Duplication between Performance Evidence and Performance Criteria removed. Assessment conditions updated.

Release 1. Supersedes and is equivalent to MSAPMSUP101A Clean workplace or equipment.

Application

This unit describes the skills and knowledge required for general housekeeping duties as well as the cleaning of plant and equipment. It covers identifying and maintaining housekeeping requirements and standards.

This unit applies to personnel who are required to keep the work area, plant and equipment clean and tidy whether as a small or significant part of their role.

This unit applies to an individual working alone or as part of a team or work group and working in liaison with other team members and supervisors.

This unit applies to all work environments.

This unit focuses on working safely to meet requirements. It does not cover the operation of specific equipment or cleaning procedures. Specific housekeeping and cleaning activities and equipment to be used will vary between organisations in response to differences in plant configuration, process, practices and procedures.

No licensing or certification requirements exist at the time of publication. Relevant legislation, industry standards and codes of practice within Australia must also be applied.

Pre-requisite Unit

Nil

Unit Sector

Support

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify housekeeping requirements	1.1 Identify site safety and housekeeping standards for the role and work environment

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	1.2 Identify hazards and follow specified hazard controls 1.3 Undertake housekeeping inspection in accordance with procedures 1.4 Identify and schedule housekeeping requirements
2. Perform general housekeeping duties	2.1 Keep designated work areas clean to organisation standards 2.2 Keep designated work areas clear of obstructions 2.3 Handle and use chemicals and solvents in accordance with procedures 2.4 Ensure work area is ready for next user 2.5 Remove work materials, tools and equipment to designated locations
3. Clean plant and equipment	3.1 Identify organisation procedures for routine and specialised cleaning for the role and work environment 3.2 Use appropriate personal protective equipment (PPE) 3.3 Apply procedures to keep assigned plant and equipment clean 3.4 Perform specialised cleaning procedures as required
4. Dispose of waste materials	4.1 Correctly identify waste materials 4.2 Remove waste materials to a designated location

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Release 2. Supersedes and is equivalent to MSAPMSUP101A Clean workplace or equipment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=d1287d36-dff4-4e9f-ad2c-9d6270054027>

Assessment Requirements for MSMSUP101 Clean workplace or equipment

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Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and:

- identified, scheduled and performed housekeeping, cleaning and waste disposal duties in accordance with required standards and procedures
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Knowledge Evidence

There must be evidence the candidate has knowledge of:

- organisation procedures, including:
 - housekeeping
 - cleaning and waste disposal for the role and work area
 - safety, emergency and hazard control
- relevant safety data sheets (SDS) for cleaning and process materials
- types and applications of personal protective equipment (PPE)
- hazards that may arise in the role and work area and appropriate action.
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Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - cleaning tools and equipment, including personal protective equipment (PPE)
 - cleaning and workplace hazard reporting procedures and forms.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

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