



Australian Government

Assessment Requirements for MSL934001 Contribute to the ongoing development of HACCP plans

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to MSL934001A Contribute to the ongoing development of HACCP plans

Performance Evidence

Evidence of competence in this unit must satisfy all of the requirements of the elements and performance criteria, and include demonstration of:

- collecting and analysing data obtained from hazard analysis and critical control points (HACCP) records
- analysing data and recognising major and minor non-conformances
- constructing flow diagrams and hazard analysis tables
- using quality improvement tools and techniques, including statistical process control
- using problem-solving techniques to identify causes and options to remedy problems
- identifying corrective actions and developing a corrective action plan
- implementing approved corrective actions
- reviewing existing HACCP plans
- monitoring and evaluating effectiveness of any changes/actions within the context of the ongoing development of HACCP plan
- delivering training to workplace personnel to assist their understanding of their roles and responsibilities for the implementation of HACCP
- consulting and communicating appropriately with associated personnel
- documenting and presenting recommendations and changes
- completing the review and update of documents and systems related to HACCP plans.

Knowledge Evidence

Must provide evidence that demonstrates knowledge of:

- the seven principles of HACCP and relationship to food or pharmaceutical safety, benefits of HACCP and preliminary steps for HACCP
- HACCP plan contents, including:
 - critical control points and control limits
 - consequences of non-conforming products being identified
 - products and services provided by the workplace, and production process
 - layout of the workplace, divisions and laboratory
 - organisational structure of the workplace, communication channels and consultative arrangements
 - role of laboratory services to the workplace and customers
 - scheduling of tests and procedures to meet customer requirements
 - quality policy, procedures and responsibilities of job role
 - workplace procedures associated with the candidate's regular technical duties
 - methods used to monitor each critical, quality and regulatory control point
 - methods for systematically investigating and responding to problems
 - flow charts, symbols, control charts, control limits and control measures
 - equipment and instrument calibration requirements
 - procedures for addressing non-compliance and continuous improvement practices
 - relevant hazards, work health and safety (WHS) and environment requirements.

Assessment Conditions

- Judgement of competence must be based on holistic assessment of the evidence. Assessment methods must confirm consistency of performance over time, rather than a single assessment event.
- This unit of competency is to be assessed in the workplace or a simulated workplace environment. A simulated workplace environment must reflect realistic operational workplace conditions that cover all aspects of workplace performance, including the environment, task skills, task management skills, contingency management skills and job role environment skills.
- Foundation skills are integral to competent performance of the unit and should not be assessed separately.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Knowledge evidence may be collected concurrently with performance evidence or through an independent process, such as workbooks, written assessments or interviews (provided a record is kept in each case).
- This unit of competency may be assessed with:
 - MSL933002 Contribute to the achievement of quality objectives
 - MSL933003 Apply critical control point requirements
 - TAEDEL301A Provide work skill instruction
- Holistic assessment methods include:
 - review of documentation completed by the candidate as part of the development of HACCP plans
 - review of data and reports obtained from HACCP records by the candidate
 - feedback obtained from managers on implementation and review of HACCP plans.
- Access is required to instruments, equipment, materials, workplace documentation, procedures and specifications associated with this unit, including, but not limited to:
 - workplace documentation, such as HACCP plan and quality manuals.
- Assessors must satisfy the assessor competency requirements that are in place at the time of the assessment as set by the VET regulator.
- The assessor must demonstrate both technical competency and currency.
- Technical competence can be demonstrated through:
 - relevant VET or other qualification/Statement of Attainment AND/OR
 - relevant workplace experience.
- Currency can be demonstrated through:
 - performing the competency being assessed as part of current employment OR
 - having consulted with a laboratory about performing the competency being assessed within the last twelve months.

Links

MSA Training Package Implementation Guides - <http://mskills.org.au/training-packages/info/>