



Australian Government

MSFSF3004 Construct Roman-style blinds

Release: 1

MSFSF3004 Construct Roman-style blinds

Modification History

Release 1 - New unit of competency

Application

This unit of competency covers constructing and sewing Roman-style blinds to workplace requirements.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Competency Field

Unit Sector

Soft Furnishing

Elements and Performance Criteria

Elements describe the essential outcomes.		Performance criteria describe the performance needed to demonstrate achievement of the element.	
1	Establish work requirements and prepare for work	1.1	Work health and safety (WHS) requirements, including ergonomic criteria and personal protection needs, are observed throughout the work
		1.2	Work order requirements are checked are confirmed
		1.3	Correct side of fabric, naps, direction of pattern and pattern matches are identified
		1.4	Fabric is checked for flaws
		1.5	Appropriate needle types for the fabric are selected and threaded
2	Lay out work to be sewn	2.1	Linings and interlining materials are laid out and folded ready for sewing
		2.2	Lining materials patterns are matched and secured

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| | 2.3 | Face fabric is folded bringing edges to be seamed together to check any pattern matching and to maintain an appropriate finished length |
| | 2.4 | Pattern matches are kept uniform within drops and across matching sets of blinds |
| | 2.5 | Measuring and marking out of fold or stitching lines for batten placement is even and matches the work order or workplace requirements |
| | 2.6 | Fabric is held together and, where required, supported with pins or other workplace approved methods |
| 3 | Stitch seams and form corners | |
| | 3.1 | Fabrics are held to allow for the personal right-hand or left-hand preference of the sewer, and manipulation requirements for the bulk and slipperiness of the materials |
| | 3.2 | Machine sewing operations are completed correctly |
| | 3.3 | Linings and interlinings are attached to the back of blind |
| | 3.4 | Finished length and width of each panel are measured and checked against work order and adjusted where required |
| | 3.5 | Batten pockets are inserted and fixed following workplace procedures |
| | 3.6 | Hems are completed using any required weights, stitch type and appropriate sewing method |
| | 3.7 | Corners are stitched and finished and threads trimmed |
| 4 | Apply quality checks | |
| | 4.1 | Finished blinds are checked ensuring stitch length, end finishing and final length of finished blinds match work requirements |
| | 4.2 | Work is pressed for the next work stage |
| | 4.3 | Rings are attached correctly |
| | 4.4 | Parts of the work which do not comply with work order are repaired |
| 5 | Install blinds | |
| | 5.1 | Headboard is painted, stained or covered with fabric fixed along the board length, corners are mitred and fixed, reducing bulk and ensuring a neat finish |
| | 5.2 | Blinds are fitted to headboard or track, threading |

		completed and blind folded using appropriate methods
6	Complete work	6.1 Finished work is protected and despatched to next process following workplace procedures 6.2 Workplace documentation or reporting is completed

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. Detail on appropriate performance levels for each furnishing unit of competency in reading, writing, oral communication and numeracy utilising the Australian Core Skills Framework (ACSF) are provided in the Furnishing Training Package Implementation Guide.

Range of Conditions

Specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Range is restricted to essential operating conditions and any other variables essential to the work environment.

Unit context includes:

- WHS requirements including legislation, building codes, material safety management systems, hazardous and dangerous goods codes and local safe operating procedures or equivalent
- work is carried out in accordance with legislative obligations, environmental legislation, relevant health regulations, manual handling procedures and organisation insurance requirements
- work requires individuals to demonstrate some discretion, judgement and problem solving skills

Roman-style blind types include:

- straight or relaxed
- bonded
- oriental
- cascade
- staggered
- kooped

Machine sewing operations include:

- straight stitching along seam lines from the top to the lower edge of the material or vice versa
- securing of beginning and end of threads of the stitching with even and appropriate seam stitch type, length and visibility

	• seams are flat • finished components match work requirements
Machines include:	• industrial sewing machines • pressing equipment • staplers • drills • saws
Materials to be machined include:	• lining • interlining and curtain fabrics • fasteners • threads • headboard or track
Work order requirements include:	• widths and numbers of finished blinds • seam allowances and types • number and widths of panels • mounting style • headboard or track requirements • lining and any interlining • required fasteners
Personal protective equipment includes:	• that prescribed under legislation, regulations and enterprise policies and practices
Information and procedures include:	• workplace procedures relating to the use of tools and equipment • work instructions, including job sheets, cutting lists, plans, drawings and designs • workplace procedures relating to reporting and communication • manufacturer specifications and operational procedures

Unit Mapping Information

Supersedes and is equivalent to LMFSF3004B Construct Roman style blinds.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

Assessment Requirements for MSFSF3004 Construct Roman-style blinds

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Performance Evidence

- Interpret work order and locate and apply relevant information
- Apply safe handling requirements for equipment, products and materials, including use of personal protective equipment
- Follow work instructions, operating procedures and inspection processes to:
 - minimise the risk of injury to self or others
 - prevent damage to goods, equipment and products
 - maintain required production output and product quality
- Identify materials used and any special sewing requirements for the Roman-style blinds and measure accurately and construct at least two (2) different types of Roman-style blinds to required size and accuracy
- Use mathematical ideas and techniques to correctly complete measurements, calculate area and estimate material requirements
- Communicate ideas and information to enable confirmation of work requirements and specifications and the reporting of work outcomes and problems, interpret basic plans and follow safety procedures
- Avoid backtracking, work flow interruptions or wastage
- Work with others and in a team by recognising dependencies and using cooperative approaches to optimise work flow and productivity

Knowledge Evidence

- Types, characteristics, uses and limitations of Roman-style blinds
- Design features of the Roman-style blinds
- Fabric types, common faults and inspection procedures
- Identification of equipment, processes and procedures for making Roman-style blinds
- Work requirements, including workplace standards
- Risks to health from repetitive actions and prevention strategies

Assessment Conditions

- Assessors must:
 - hold training and assessment competencies as determined by the National Skills Standards Council (NSSC) or its successors

- have vocational competency in the furnishing industry at least to the level being assessed with broad industry knowledge and experience, usually combined with a relevant industry qualification
- be familiar with the current skills and knowledge used and have relevant, current experience in the furnishing industry.
- Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.
- Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor's reports, projects and work samples.
- Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.
- Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials, work instructions and deadlines.
- Access is required to appropriate sewing machine, fabrics, work order, work procedures and/or equipment instructions.

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