



Australian Government

MSFSF3003 Follow patterns to produce window toppings

Release: 1

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Modification History

Release 1 - New unit of competency

Application

This unit of competency covers producing window toppings following the requirements of patterns.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Competency Field

Unit Sector

Soft Furnishing

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1	Identify work requirements	1.1	Job requirements are identified from work instructions and patterns
		1.2	Pattern is interpreted to determine detail or work requirements
		1.3	Instructions for sequencing of work and particular measurements or adjustments are interpreted
		1.4	Work sequence is planned, including quality checkpoints
2	Prepare for work	2.1	Suitable work area is selected for the tasks
		2.2	Work health and safety (WHS) requirements, including ergonomic criteria and personal protection needs, are observed throughout the work
		2.3	Materials are selected to match customer requirements, suitability for the purpose and work instructions

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| | 2.4 | Potential hazards are identified from observation of the tools, equipment, materials and workplace reference material |
| | 2.5 | Tools, equipment and materials are selected and checked prior to use to ensure that they are appropriate for the work, serviceable and in a safe condition |
| 3 | Complete construction | |
| | 3.1 | Window toppings are constructed following work instructions |
| | 3.2 | Work is checked against patterns and worksheets at the identified checkpoints |
| | 3.3 | Non-conformity with enterprise quality standards is rectified |
| 4 | Finalise operations | |
| | 4.1 | Completed work is checked against required quality standards |
| | 4.2 | Documentation or reporting is completed following workplace procedures |
| | 4.3 | Work area is cleaned, and tools and equipment are returned to storage |
| | 4.4 | Unused materials are returned to storage and waste and scrap are dealt with following workplace procedures |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. Detail on appropriate performance levels for each furnishing unit of competency in reading, writing, oral communication and numeracy utilising the Australian Core Skills Framework (ACSF) are provided in the Furnishing Training Package Implementation Guide.

Range of Conditions

Specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Range is restricted to essential operating conditions and any other variables essential to the work environment.

Unit context includes:

- WHS requirements, including legislation, building codes,

	material safety management systems, hazardous and dangerous goods codes, and local safe operating procedures or equivalent
	• work is carried out in accordance with legislative obligations, environmental legislation, relevant health regulations, manual handling procedures and organisation insurance requirements • work requires individuals to demonstrate some discretion, judgement and problem solving skills
Window toppings include:	• swags • jabots • falls/tails and accessories • soft padded pelmets • bonded pelmets
Tools and equipment include:	• measuring and calculating equipment: • tapes • rulers • calculators • computers • fabric and general cutting and sewing tools: • scissors • saws • drills • staplers • sewing machines • hemming machines • overlockers • glue guns • swag templates
Materials include:	• plain and patterned fabric • velvet and vinyl
Personal protective equipment includes:	• that prescribed under legislation, regulations and enterprise policies and practices
Information and procedures include:	• workplace procedures relating to the use of tools and equipment • work instructions, including job sheets, cutting lists, plans, drawings and designs • workplace procedures relating to reporting and communication • manufacturer specifications and operational procedures

Unit Mapping Information

Supersedes and is equivalent to LMFSF3003B Follow patterns to produce window toppings.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>