



Australian Government

MSFSF2010 Make up tracks for window coverings

Release: 1

MSFSF2010 Make up tracks for window coverings

Modification History

Release 1 - New unit of competency

Application

This unit of competency covers cutting, assembling and packaging tracking components and curtain hardware in preparation for on-site fitting.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Competency Field

Unit Sector

Soft Furnishing

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

- | | | | |
|---|--|-----|---|
| 1 | Identify products, fittings and attachments to be used | 1.1 | Type of tracks to be fitted and work order requirements are identified |
| | | 1.2 | Attachments, required components and tools are identified from work instructions |
| | | 1.3 | Quality and quantity requirements are identified |
| 2 | Prepare for work | 2.1 | Work health and safety (WHS) requirements, including ergonomic criteria and personal protection needs, are observed throughout the work |
| | | 2.2 | Required tools and materials to complete the work are sourced, collected and checked for suitability |
| | | 2.3 | Cutting equipment is checked for correct setting and operation of safety cut-out and guards |
| | | 2.4 | Work is planned to conform to quality requirements, |

- minimise time, and economically use materials
- 2.5 Procedures are identified for checking the quality of the work
- 3 Cut tracking to required length
 - 3.1 Cutting equipment is operated in compliance with workplace procedures and WHS requirements
 - 3.2 Cutting is monitored to ensure quality of product
 - 3.3 Problems occurring during work operations are identified and reported following workplace procedures
 - 3.4 Waste quantities are minimised, and re-usable materials are collected and stored following workplace procedures
 - 3.5 Routine maintenance of the cutting equipment is carried out according to workplace and manufacturer instructions
 - 3.6 Waste is removed and work area is cleaned following workplace procedures
- 4 Assemble and package tracking components
 - 4.1 Components required to complete the tracking are collected, assembled and checked for quality and quantity
 - 4.2 Components are packaged following work requirements
 - 4.3 The completed package is secured, labelled and stored according to workplace procedures
 - 4.4 Appropriate documentation is completed

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. Detail on appropriate performance levels for each furnishing unit of competency in reading, writing, oral communication and numeracy utilising the Australian Core Skills Framework (ACSF) are provided in the Furnishing Training Package Implementation Guide.

Range of Conditions

Specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Range is restricted to essential operating conditions and any other variables essential to the

work environment.

Unit context includes:	• WHS requirements, including legislation, building codes, material safety management systems, hazardous and dangerous goods codes, and local safe operating procedures or equivalent • work is carried out in accordance with legislative obligations, environmental legislation, relevant health regulations, manual handling procedures and organisation insurance requirements • work requires individuals to demonstrate some discretion, judgement and problem solving
Timber or metal tracks and components for window coverings include:	• tracks • poles • brackets • runners • end pieces • cording • hooks and rings
Tools and equipment include:	• hand or power operated tools, including static mounted circular saws, docking saws and mitre saws • drills • hammers • screwdrivers
Tracking materials include:	• timber • metal • plastic
Personal protective equipment includes:	• that prescribed under legislation, regulations and enterprise policies and practices
Information and procedures include:	• workplace procedures relating to the use of tools and equipment • work instructions, including job sheets, cutting lists, plans, drawings and designs • workplace procedures relating to reporting and communication • manufacturer specifications and operational procedures

Unit Mapping Information

Supersedes and is equivalent to LMFSF2010B Make up tracks for window coverings.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>

Assessment Requirements for MSFSF2010 Make up tracks for window coverings

Modification History

Release 1 - New unit of competency

Performance Evidence

- Interpret work order and locate and apply relevant information
- Apply safe handling requirements for equipment, products and materials, including use of personal protective equipment
- Identify materials used in the work process
- Follow work instructions, operating procedures and inspection processes to:
 - minimise the risk of injury to self or others
 - prevent damage to goods, equipment and products
 - maintain required production output and product quality
- Interpret work order, locate and apply relevant information and make up at least three (3) different types of tracks to specifications and quality requirements
- Use mathematical ideas and techniques to correctly complete measurements, calculate area and estimate material requirements
- Communicate ideas and information to enable confirmation of work requirements and specifications and the reporting of work outcomes and problems, interpret basic plans and follow safety procedures
- Avoid backtracking, work flow interruptions or wastage
- Work with others and in a team by recognising dependencies and using cooperative approaches to optimise work flow and productivity

Knowledge Evidence

- Types, characteristics, uses and limitations of tracks
- Identification of equipment, materials, processes and procedures
- Workplace standards and procedures related to the making up of tracks

Assessment Conditions

- Assessors must:
 - hold training and assessment competencies as determined by the National Skills Standards Council (NSSC) or its successors
 - have vocational competency in the furnishing industry at least to the level being assessed with broad industry knowledge and experience, usually combined with a relevant industry qualification
 - be familiar with the current skills and knowledge used and have relevant, current experience in the furnishing industry.

- Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.
- Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor's reports, projects and work samples.
- Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.
- Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials, work instructions and deadlines.
- Access is required to tracks and components, and appropriate specifications.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>